

Sakhisizwe Municipality



SDBIP

2012-2013

SAKHISIZWE MUNICIPALITY

SDBIP 2012 - 2013

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SAKHISIZWE MUNICIPALITY



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR PERIOD:

SDBIP 2012 - 2013

1 Introduction

Within municipalities and at a strategic level, the 5 year Integrated Development Plan (IDP) determines the strategic direction and objectives of the municipality. On an annual basis and with public participation initiatives and input, a reviewed IDP is developed which will inform the strategic direction of the municipality for the current year.

The annual IDP objectives are translated into the strategic objectives of the organization (strategic scorecard) and these are further translated into performance scorecards for each department.

The municipality is then required to translate these scorecards into Service Delivery and Budget Implementation Plans, which link the IDP objectives, to the Departmental objectives, while taking into account related projects and budgeting that is committed for this purpose.

In establishing the reviewed IDP for 2011/2012, the revised IDP and the draft budget were approved as a draft by Council on 30 March 2011 and published for input from the community. The budget was approved, the IDP revised and strategic performance indicators approved for the period under review.

2 Legal Prescriptions for the Development of the SDBIP

The required processes for the submission, approval, implementation and revision of the Service Delivery and Budget Implementation Plan are detailed as follows (taking into account , the prescriptions of the Municipal Finance Management Act, Act 56 of 2003):

Section 69(3)(a)	Municipal Manager submits draft SDBIP to the Mayor within 14 days after the approval of the Budget.
Section 53 (1)(c)(ii)	Mayor to take all reasonable steps to ensure that the Mayor approves the SDBIP within 28 days after the approval of the budget.
Section 53(1)(c)(iii)	Mayor to take all reasonable steps to ensure that the annual performance agreements of the Municipal Manager and all Senior Managers are linked to the SDBIP and performance objectives approved with the Budget.
Section 53(3)(a)	Mayor must ensure that the SDBIP is made public within 14 days after approval of the SDBIP.
Section 53(3)(b)	Mayor must ensure that the Performance Agreements of the Municipal Manager and Senior Managers be made public within 14 days after approval of the SDBIP and copies submitted to Council and MEC for Local Government in the Province.
Section 69(1)(a)	Municipal Manager to implement the Budget and to adjust expenditure if revenue is not in accordance with the Budget or the SDBIP.
Section 71(1)(g)(ii)	The Municipal Manager to report within 10 working days of the end of each month to the Mayor an explanation of any material variances from the SDBIP.
Section 72	The Municipal Manager, by 25 January, to assess the performance of the Municipality for the first half of the year taking into account the service delivery targets and performance indicators set in the SDBIP and submit a report on it to the Mayor, the National Treasury and the Provincial Treasury. The report must include recommendations as to whether an adjustment budget is necessary, and if necessary, recommendations of revised projections of income and expenditure.
Section 54	The Mayor must, upon receiving the reports listed in Sections 71 and 72, check whether the budget is implemented in accordance with the SDBIP, make revisions to the SDBIP with Council approval for an adjustment budget and changes to the performance indicators in the budget and SDBIP, issue instructions to the Municipal Manager to ensure the budget is implemented according to the SDBIP, submit the Section 72 report to Council by 31 January of each year and make any revision to the SDBIP public promptly.

The SDBIP stipulates the projects that should be implemented to effect the development priorities and objectives as set out in the IDP. Additionally, and through this process it is able to ensure that alignment occurs between the IDP and the Budget. This is achieved by ensuring that the performance and achievement of targets will be measured.

VISION

"Together with communities and partners striving for sustainable livelihoods and economic growth for all"

MISSION

"Together with all communities, we will provide sustainable service delivery, skills development and alleviate poverty through the integrated development plan"

Achievement of these vision and mission statements requires that the various programmes and activities reflected within the SDBIP (for each department) are achieved.

4. Development Priorities

The Sakhisizwe IDP Steering committee and Representative Forum changed the formerly identified development priorities to the following:

- (1) **Roads and Storm water**
The lack of a proper road network was identified as having the single most negative impact on business growth and communication. An inadequate storm water drainage system contributes to the bad condition of the available roads.
- (2) **Water and Sanitation**
The large number of households without these basic facilities is a major cause of concern.
- (3) **Housing**
A large housing backlog, as previously quantified, requires urgent attention. We are experiencing problems with the availability of land for housing development. Further the water and sanitation supply is inadequate and bulk services needs to be upgraded and renewed.
- (4) **Electrification**
The provision of electricity to all households has been considered as an essential infrastructural requirement
- (5) **LED**
Unemployment and slow economic growth was identified as requiring intervention in order to alleviate poverty levels and combat associated social problems. To facilitate and monitor the provision agricultural activities and facilitate with DOA the support of emerging farmers.
- (6) **Social and Recreational Facilities**
A serious lack of adequate sports and social facilities was identified throughout the municipal area in particular the provision of service centres to complement existing municipal and health services were identified. The need to provide information centres to assist economic growth initiatives was also identified.
- (7) **Health**
The availability of health facilities to all families, as well as adequate maintenance and administration thereof, has been identified as an urgent need. The need to plan and administer all emergency services in order to reach all inhabitants of the area was identified.
- (8) **Safety and Security**
Improved safety and security measures, such as the improvement of associated infrastructure, the creation of community police forums and improved communication measures are also required.
- (9) **Education**
A dire need for additional educational facilities has been identified as well as a need for proper maintenance of existing educational infrastructure.
- (10) **Land Environmental Management**
To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated.
- (11) **Disaster Management**
The need to upgrade the existing fire fighting and disaster management programs and procedures was also identified.
- (12) **Special Programmes –HIV/Aids, Youth, _Elderly People, Women, and Disabled**
The prevalence of HIV/Aids and its associated problems is cause for concern and requires action. It is imperative to involve the youth, elderly, people with disabilities and women of the area in all developmental and planning matters. The empowerment of these groups with regard to the planning and financial responsibilities of the Council is also regarded as vital to the future of the region.

5 Key Performance Areas and Indicators

The Budget and SDBIP for 2011/2012 have been written in a manner that conforms with the format of National Treasury and each KPA is set in terms of the 5 year Local Government Strategic Agenda as follows:

KPA 1: Local Economic Development

- a Focusing efforts on enabling economic growth based on identified sectoral development potentials
- b Addressing poverty through poverty alleviation initiatives in collaboration with other spheres of government
- c Ensuring that LED strategies and individual projects are designed so as to realize maximum job creation, preferably on a sustainable basis.

KPA 2: Service Delivery

- a Working to improve levels of service delivery for water and sanitation services
- b Working to improve levels of service delivery for electricity (energy)
- c Ensuring an appropriate system is in place for Solid Waste Management
- d Integrating Environmental Management processes into development activities
- e Working to improve levels of service for the road network under the jurisdiction of the Municipality
- f Working to address housing backlogs
- g Integrating spatial planning into development activities and ensuring a process aimed at urban efficiency
- h Working to improve levels of provision of Community Facilities

KPA 3: Municipal Transformation and Institutional Development

- a Ensuring an appropriate organizational design (Organogram) that fits in with the roles, powers and functions assigned to the Municipality
- b Working towards employment equity in the Municipality
- c Focusing on HR skills development
- d Improving Integrated Development Planning processes and outcomes
- e Developing and implementing an appropriate Performance Management System

KPA 4: Municipal Transformation and Institutional Development

- a Working to improve the financial viability of the Municipality by setting appropriate financial controls and systems in place
- b Ensuring effective Grant expenditure and financial management
- c GRAP compliance
- d Compliance with the Municipal Finance Management Act (MFMA)
- e Setting in place appropriate credit control measures and debt collection

KPA 5: Good Governance and Public Participation

- a Complying with Municipal Legislation
- b Developing appropriate By-laws
- c Setting in place internal Audit and Risk Management systems
- d Strengthen public participation and provide effective support to the Ward Committee system
- e Improving Communication (with communities and other organs of state)
- f Management of Municipal institutions to be based on the Batho Pele principles.

6 Annexures and Points for Consideration

It is imperative that the SDBIP is read together with the reviewed IDP and the Budget and that it is not regarded as a "stand alone document". Context is critically important for required insight.

It must be noted that the Community and Social Services Department does not have an appointed S57 Manager, and this position has been vacant for quite some time. As a direct result, the management functions pertaining to this department have been shared between the Technical Services Manager and the IPED Manager.

In the operational sense too, the Community Services Department has become a sub-department of IPED and as such the SDBIP is referred to as IPED/Community Services.

A number of Budget documents are attached to this SDBIP as supporting documentation and will provide greater context when examining the SDBIP in its entirety.



SAKHISIZWE MUNICIPALITY
SDBIP 2012 - 2013
Corporate Services

Budget name		Key: Snapshot assessment on likelihood of achieving annual targets		Remedial Action	General Comment
		Work on hold	Proceeding well. Annual target will be met and exceeded		
Budget name		Meeting target	under achieving on target. More work is needed		
Budget name		Assessment not possible to determine at this stage	?		
OPERATIONAL BUDGET					
total		Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action
Corporate Services	R 3 919 543.00	CSM			
Property Services	R 566 800	CSM			
CAPITAL BUDGET					
total		Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action
Corporate Services	R 0.00	CSM			
Property Services	R 0	CSM			

IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight		Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment
					Baseline	5%													
5	Creating an enabling environment for economic development and increase related potentials to maximize economic opportunities of the Local Municipality by 2011	Creation of sustainable jobs to reduce unemployment by assisting with procurement for Departments with related internal job creation projects that require recruitment of % of female persons.	30%	Recruitment records per project/Quarterly Report	Compliant with Provisioning / Recruitment Policy & project requirements (i.e. clean up projects/ sourcing of funding).	30%	30%	30%	30%	30%	30%	30%	30%	CSM/ Relevant Dept. (IT & CSSM)	👍				
13	Review, Development, and/or updating of Municipal by-Laws.	By-Laws Analysis Reports and Implementation Strategy	100%	Review/ develop/ update By-Laws	Capacity challenges; control & compliance with By-Laws attempted but require updating/ formulation.	15%	Implem. Strat. Prep. ToR, invite tenders, Bid level, Process.	Bid process final. Appt. SP. By-Laws	30%	Draft By-Laws; Public comment on draft By-Laws; advertised, gazetted & reviewed	Implement. Strategy/ Staff capacitation on implement. of By-Laws.	80%	CSM/ Municipal Manager/SS7 Managers	👍					
13	Improved human resource capacity of local government by 2011	% of critical vacant positions filled within organisation	80%	No. of critical vacant posts filed vs those unfilled	Structure finalised	25%	15%	35%	60%	80%	CSM	👍							
13	To ensure appropriate use of HR for effective and efficient service delivery	Reworked organogram/ organisational structure which takes into account functional assets	100%	Completed and adopted organisational structure	Existing structure currently under review and to be finalised	25%	Final. Organogra in	Council approv.	Implementation	Implement.	CSM	👍							
13	To ensure appropriate use of HR for effective and efficient service delivery	90% compliance with the employment equity plan in the 2 highest levels of management	90%	quarterly reports	Under Development Report	25%	25%	50%	75%	90%	CSM	👍							
13	To ensure appropriate use of HR for effective and efficient service delivery	Employment Equity Plan & Report (Legislated format reporting) Approved EE Policy	100%	Employment Equity Report (Legislated EE report) and Employment Equity Policy and Plan	Annual Review to be completed. EE Plan but no policy approved	25%	EE legislated & sent to Equity Registry Dept. of Labour	Policy Plan Review in progress from Quant 1	75%	100%	CSM	👍							

KPA 3: Municipal Transformation and institutional development (Cont.)		25%		KPA Weight		25%		Indicator custodian		Reason for variance		Remedial Action		General Comment				
IDP No.	IDP Objective	Indicator or performance	Annual target	measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment
13	To ensure appropriate use of HR for effective and efficient service delivery	Identified HR policies are reviewed and updated as required (HR Provisioning, Retention strategy /scarcity of skill), HR Development, EE Policy/Plan, Performance Management & any other deemed operationally appropriate	100%	Completed and adopted HR Policies as deemed necessary for operational purposes.	Policies/Procedures outdated and/or non-existent	Policies/Procedures assessed		Appointment of Service Provid.		Draft Policies presented/workshopped if required/LF consultation		Submission to Council/Approved policies and implement.		CSM	👍			
13	Good governance, effective administration and service delivery	The signed performance agreement of the S57 Managers.	100%	Signed Performance Agreements for all managers	Performance Agreements to be signed annually		100%		100%				100%	CSM,MM	👍			
13	To ensure appropriate use of HR for effective and efficient service delivery	implementation of institutional PMS as per project plan.	90%	Quarterly Reports and reporting as per policy.	Currently PMS only applicable to S57 managers		20%	40%			65%		90%	MM, CSM, CFO, TS, Comm S, IPED	👍			
13	To ensure appropriate use of HR for effective and efficient service delivery	PMS Framework developed with roll-out plan for middle management	90%	Quarterly Reports and reporting as per policy	No framework	Framework PMS		Implement plan		Application per plan		Application per plan		MM, CSM, CFO, TS, Comm S, IPED	👍			Not all the meetings Outreach, Dineatu & Standing Comm for Finance and Community Service) did not assemble as per the schedule, this is due to postponement because of other important meetings and availability of members of the
13	WSP- Staff Development	Skills Audit need analysis/ WSP Plan updated/ Implementation reports Level and degree of training conducted in terms of approved WSP Level and quality of reports submitted re-implementation	100%	Skills Audit Approved WSP Implementation Reports Monitoring Reports	WSP to be developed/ updated Skills Monitoring Reports to be developed	Skills Audit WSP		Implement on Reports		Monitoring of Implementation of training		Required Reports		CSM/SDF	👍			
13	Training Committee	Training Committee meetings held quarterly	100%	Minutes of Committee meetings, held quarterly	Not fully functional		25%	25%					25%	CSM/SDF	👍			
13	WSP Budget	% of expenditure of the training/skills budget spent	70%	Training report/implementation on report statistics training and workshop attendance, including costs of training	WSP, Training Plan and Implementation Reports.		20%	50%			70%		70%	CS	👍			

KPA 3: Municipal Transformation and institutional development (Cont.)	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	25%				Indicator custodian	Reason for variance	Remedial Action	General Comment
						Targets Q1	Act.	Q2	Act.				
13	Corporate Services Staff	On-the-job and formal training provision for identified Corporate Services staff as per WSP and Management Planning	90%	On-the-job training programmes / external capacity building programmes as per quarterly training plans	WSP in place (reviewed annually) Department to formally document training needs quarterly and update	20%	50%	80%	90%	CSM/SDF			👍
13	Labour relations management - to promote peace in the workplace.	Training provision for identified line managers on Disciplinary/Enquiry Management as per quarterly targets	100%	Legal compliance Records and outcomes minutes	Capacity shortfall. Discipline not managed by Line Depts due to lack of training and experience	20%	40%	60%	80%	CSM/ HR Officer			👍
13	To protect the municipality from litigation -- Legal services	70% of litigations handled successfully	70%	Report to Council Quarterly	Disciplinary case. Reports with outcomes	70%	70%	70%	70%	CSM			👍
13	Audit Reporting	90% of Council Resolutions pertaining to Corporate Services handled as required (4 reports)	90%	Quarterly Report to Council	No reporting currently	20%	40%	60%	90%	CSM			👍
13	Local Labour Forum	LLF meet regularly (once per quarter).	100%	LLF Quarterly reports	Functional LLF	25%	50%	75%	100%	CSM/LLF			👍
8	OHS Safety Management (OHS Act)	Safety Policy developed and applied as per approved strategy.	90%	Monthly Safety Committee Meetings. Trained Safety Reps., Minutes of meetings, quarterly meetings.	Legal requirement Promotion of safety in the workplace	30%	50%	60%	90%	CSM/ HOD's/ Safety Committee			👍
13	Strengthening Good Governance and effective administration	Staff meetings to be held quarterly and monthly with senior staff	100%	Monthly meetings with senior staff & one meeting per quarter with all staff. Minutes/ attendance register	Take place as scheduled/ To be documented formally	100%	100%	100%	100%	CSM/ Senior Staff			👍
13	Strengthening Good Governance and effective administration	Attendance at all Council and CSM Standing Committees	100%	Attendance Register of meetings attended Meeting minutes	Schedule of meetings available annually	25%	50%	75%	100%	CSM			👍
13	Strengthening Good Governance and effective administration	Submission of half yearly and annual Departmental Reports	100%	Monthly reports on Departmental Reports (half yearly and annual)	Legislated reporting (Salary reviews/ leave/ appointments/ turnovers/ absenteeism etc)	25%	50%	75%	100%	CSM & Snn Staff			👍

KPA 3: Municipal Transformation and institutional development (Cont.)												KPA Weight		25%		Snapshot assessment		Reason for variance		Remedial Action		General Comment	
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment					
13	Strengthening Good Governance and effective administration	Updated leave reports provided to internal departments quarterly	100%	Quarterly leave report, monthly leave reports	Leave records audited No formal reporting	25%	25%	75%	75%	100%	100%	100%	100%	CSM	👍								
13	Strengthening Good Governance and effective administration	Quarterly PMS & SDBIP Reports	100%	PMS Reports - Quarterly SDBIP Quarterly Reports	No PMS Framework and reporting not timely SDBIP Reports	25%	25%	75%	75%	100%	100%	100%	100%	CSM	👍								
13	Strengthening Good Governance and effective administration	Response to departmental Risks Review Report Internal and External auditors	100%	Reports indicating response to internal and external auditors	Response to internal and External auditors	25%	25%	75%	75%	100%	100%	100%	100%	CSM	👍								
KPA 4: Financial management and viability												KPA Weight		15%		Snapshot assessment		Reason for variance		Remedial Action		General Comment	
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment					
13	Improvement in the Financial Viability and Financial Management of local government	70% attainment of a clean audit (CSM), as per AG Report Implementation of previous Audit Plan re - Corporate Services	70%	AG Report/ Progress reports /Strategy to address audit queries Audit Plan progress report for 2011-2012	Qualified Report	70%	70%	70%	70%	70%	70%	70%	70%	CSM/MM Office Internal Audit	👍								
13	Improvement in the Financial Viability and Financial Management of local government. Address audits raised & progress clean audit reports by 2011	Compliance with SCM policy (CSM Department) in respect of purchases, awards and expenditure	100%	Bcr reports/ awards/ contracts / appointments/ expenditure	unknown	100%	100%	100%	100%	100%	100%	100%	100%	CSM	👍								
13	To ensure appropriate use of HR for effective and efficient service delivery	Management Departmental Budget/Expenditure by ensuring no over/under expenditure	95%	Expenditure Report/ monitoring votes/ monthly reports	MfMA requirements	25%	25%	75%	75%	95%	95%	95%	95%	CSM	👍								
13	To ensure appropriate use of HR for effective and efficient service delivery	Strategy applied to deal with telephone usage and abuse	80%	Monthly telephone expenditure Recovery reports for cradle usage	Limited control by User Depts/ Staff abuse	20%	20%	40%	40%	80%	80%	80%	80%	CSM	👍								
13	To ensure appropriate use of HR for effective and efficient service delivery	Stocktake completed quarterly. Updated Asset Inventory List, Annual Stock count.	100%	Quarterly Report	Stocktake records available	25%	25%	75%	75%	100%	100%	100%	100%	CSM/Snr Staff	👍								
13	To ensure appropriate use of HR for effective and efficient service delivery	Leave records updated monthly and verified	100%	Monthly reports/ leave taken / balances/ all statistical records monitors organisational attendance and reports thereon	Leave Policy and Procedure available	25%	25%	75%	75%	100%	100%	100%	100%	CSM/HR Officer /HODs/ All staff	👍								

KPA 5: Good governance and Public participation	KPA Weight 20%										Indicator custodian	Reason for variance	Remedial Action	General Comment				
	IDP No.	Indicator of performance	Annual target	Measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3					Act.	Q4	Act.	Scorecard assessment
13	Accountable and transparent programmes that lead to good governance, effective administration and public participation	CSM Departmental Annual Report	100%	Departmental Annual report submission by 30 November 2009 & Council approval by 31 March 2010	Legislated Annual Requirement	50%	100%	100%	100%	100%	100%	100%	100%	👍	CSM & Sr Staff			
13	To ensure appropriate use of HR for effective and efficient service delivery	Populated and finalised PMS scorecard and signed PMS Agreements for direct reporting staff up Middle Management Level	100%	Structured PMS System Populated Scorecard Signed No PMS Framework Monitoring/ performance Legislative compliance	In progress but only applicable to SS7 Scorecard No PMS Framework available	25%	50%	75%	75%	100%	100%	100%	100%	👍	CSM & Sr Staff			
13	To ensure appropriate use of HR for effective and efficient service delivery	HR Strategy approved and implemented as per plan	100%	HR Strategy HR Implementation Plan	Not yet approved	25%	50%	50%	75%	100%	100%	100%	100%	👍	CSM			
13	To ensure appropriate use of HR for effective and efficient service delivery	Accurate and up to date Personnel filing system Audited Personnel Files	100%	Personnel Filing audit results	Lack of internal controls and information and verification	25%	50%	50%	75%	100%	100%	100%	100%	👍	CSM			
13	To ensure appropriate use of HR for effective and efficient service delivery	Verified overtime, and leave data Pre-numbered payroll instructions	100%	Pre-numbered payroll instructions	No pre-numbering of payroll	25%	50%	50%	75%	100%	100%	100%	100%	👍	CSM			
13	To ensure appropriate use of HR for effective and efficient service delivery	All new employees attend HR Induction Programme (Overview of Sakhiszwe)	100%	New appointee familiarised with the Municipality by attendance of Induction Programme	Not available	90%	90%	90%	90%	90%	90%	90%	90%	👍	CSM			
13	To ensure appropriate use of HR for effective and efficient service delivery	Appointee SP to assist with development of HR Procedure Manual for Recruitment & Selection - ensures alignment to Recruitment & Selection Policy	100%	HR Procedure Manual reviewed	HR Procedure Manual for Recruitment & Selection - payroll/ benefits admin/EE/NSP planned for 2010/2011 Financial Year	25%	50%	50%	75%	100%	100%	100%	100%	👍	CSM/MM/All staff involved in Recruitment of staff			

IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight		20%				Indicator custodian	Reason for variance	Remedial Action	General Comment		
					Baseline	Targets	Q1	Q2	Q3	Q4					Act.	Act.
13	To ensure appropriate use of HR for effective and efficient service delivery	Good quality reporting, minute taking and agendas as Meetings occur as scheduled (Council, management and Council committees)	100% scheduled	Council Committee & Management Meetings held as per schedule, quality control of council minutes/agendas; ensuring legislative compliance and timely implementation of council resolutions/resolutions kept in view through reporting by Managers	Updated meeting schedules annually	Meetings as per sched.	Meetings as per sched.	Meetings as per sched.	Meetings as per sched.	Meetings as per sched.	Meetings as per sched.	Meetings as per sched.				

KPA 5: Good governance and Public participation (cont.)		KPA Weight		20%															
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment	
13	Implementation of Fleet Management Policy and Plan	Fleet Management Implementation Plan and Fleet Management System developed and implemented as per plan	100%	Fleet maintenance schedule completed Updated log sheets Vehicles Roadworth Certificates Service History Reports	Fleet management Policy not implemented No management of fleet occurring	25%		75%		10%				CSM	👍				
13	Manages Maintenance Contracts Letters of Appointment and Maintenance of Conditions of Service and related captionation	Verify existence of Contract and Compliance with BC and SALGC's Conditions of Service. Letters, contracts are drafted to regulate employment relationships to avoid legal complications. Establishment and implementation of Conditions of Service and capacitates staff in area of contract management.	100%	HR monthly reports/statistics/capacity related on-the-job training reports / Quarterly reports / Administrative legal complianc Efficient record keeping Regulated Employment relationship Conditions of Service applied	Updated meeting schedules annually / Lack of cooperation from municipal officials re resolution implementation	Meetings as per sched.		Meetings as per sched.		Meetings as per sched.				CSM	👉				
	Effective functioning of Council and Committees & Institutional Meetings held in manner required in terms of legislative compliance	Good quality reporting. minute taking and agendas Meetings held as per schedule (Council, management and committees) and effective implementation of Council resolutions	100%	Council Committees and Management Meetings held as per schedule Effective implementation of Council Resolutions - Council and committee minutes distributed to Municipal Manager and HOD's 5 days after the Council or committee meeting											👍				
KPA 5: Good governance and Public participation (cont.)		KPA Weight		20%															
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment	
	Document Management System	Management of institutional memory Review/Updated and current records and archives system (procedure manual for record keeping)	80%	Project progress reports/ addressing the review and updating of existing approved document management system /record keeping procedure	Document Management System required review and update	Pre-prepare ToR, Invite tenders, Bid Evaluation process		Bid process finalized and appointment of SP		Completion of Documentation Management System		Implementation Strat./ Train on system and ongoing analysis (M&E)		CSM	👍				
KPA 5: Good governance and Public participation (cont.)		KPA Weight		4%															
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment	
13	Controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic	Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under-expenditure occurs.	100%	Monthly expenditure reports.	Expenditure reporting occurs.	25%		50%		75%		100%		CSM	👍				

CMC 2: People Management and Empowerment		KPA Weight		4%		Reason for variance		Remedial Action		General Comment			
IDP No.	IDP Objective	Indicator of performance	Annual target	Measurement source	Baseline	Targets	Q1	Q2	Q3	Q4	Act.	Indicator custodian	Snapshot assessment
13	To protect the municipality from litigation.	Ensures training provision for all related HR staff re-management and application of discipline (internal and CCMA).	100%	Training Records, Attendance Records	Training provision limited.	25%	25%	50%	75%	100%		CSM	👍
13	To improve HR Skills for best practice.	Provision of PMS Training to all relevant HR staff in order to facilitate roll out to lower levels.	100%	Training Records and attendance Register	Applicable to s57 managers – limited training.	25%	25%	50%	75%	100%		CSM	👍
CMC 3: Client orientation and Customer Focus													
IDP No.	IDP Objective	Indicator of performance	Annual target	Measurement source	Baseline	Targets	Q1	Q2	Q3	Q4	Act.	Indicator custodian	Snapshot assessment
13	Establish effective and efficient IT system re- HR operation.	Develop IT Strategy and Implementation Plan.	100%	IT Strategy and implementation Plan, approved.	No strategy or plan.	25%	25%	50%	75%	100%		CSM	👍
13	To improve HR Skills for best practice	Provision of Customer Care workshops to all staff (HR and organisational).	30%	Training Records register	No customer care training.	10%	10%	20%	30%	30%		CSM	👍



SAKHISIZWE MUNICIPALITY

SDBIP 2012 - 2013

Finance Department

Key: Snap assessment on likelihood of achieving annual



Work on hold

Proceeding well. Annual target will be met and exceeded

Meeting target

under achieving on target. More work is needed

Assessment not possible to determine at this stage

To Provide sound financial management , support and strategic direction to Sakhisizwe Municipality in respect of Municipal assets and risks; budget and treasury; revenue and debt collection; and complete financial services to other departments

OPERATIONAL BUDGET

Budget name	Total Budget	Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
Budget & Treasury	R 36 790 372	CFO				
Information Technology	R 630 828					

CAPITAL BUDGET

Budget name	Total Budget	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
Budget & Treasury	R 50 000.00	CFO				
Information Technology	R 0					

KPA 1: Local Economic Development														
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
					KPA Weight	Q1	Q2	Q3	Q4					
					5%	Act.	Act.	Act.	Act.					
5	Creating an enabling environment for economic development and increase related potentials to maximize economic opportunities of the Local Municipality by 2011	30% of tenders awarded to HDIs	20%	Quarterly Report SCM : Tenders and Bid Reports	Compliance Report	5%	10%	15%	20%	CFO				
KPA 2: Municipal Transformation and Institutional development														
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
					KPA Weight	Q1	Q2	Q3	Q4					
					15%	Act.	Act.	Act.	Act.					
13	Improved human resources of local government by 2011	80% of critical vacant positions filled within Finance Department.	80%	Number of critical vacant posts filled vs those that are unfilled	Critical posts are identified on the organogram Finalisation of organogram underway	30%	80%	80%	80%	CFO				
		Staff capacitated through planned expenditure on training/skills budget	70%	Quarterly training/Skills monitoring reports 70% expenditure on training budget	Worklace Skills Plan approved and training required to be planned			60%	70%	CFO				
13	To provide sound and sustainable financial management.	Attendance of all Council and Standing Committee meetings where input/presence required as per schedule and report submissions.	100%	Proof of Council and Standing Committee Meetings required to be attended - Minutes	Meetings scheduled. Not always held as planned	100%	100%	100%	100%	CFO				
13	To secure sound and sustainable financial management. Effective Consumr Billing Systems, Debt Collection and Credit Control to improve payment levels and reduce debt, and in so doing, to promoted a culture of payment	Debt collection increased to 90% Adoption of Credit Control Policy and Debt Collection Billing System	90%	Credit Control Policy Debt Collection Billing System applied % of debt collected	Available Credit Control Policy and Debt Collection Billing System	25%	50%	75%	90%	CFO				
		Consumer database up to date and updated monthly	95%	Updated consumer base	Consumer database in process of being updated			90%	90%	CFO				
		Consumer accounts accurate	98%	Monthly billing of consumer accounts at 98% accuracy.	Inaccurate		94%	96%	98%	CFO				
		Monthly meter readings captured accurately.	95%	Accuracy of meter monthly and inputed onto SEBATA	90%	92%	95%	98%	98%	CFO				
13	Indigent Management Free Basic Services	Reviewed and approved fully functional Indigent Policy and register	90%	Monthly updated Indigent Register Reviewed Indigent Policy. Quarterly reports	Indigent Policy Register + Register Some access to FBS.	25%	50%	75%	100%	CFO				

KPA 2: Municipal Transformation and Institutional development (cont.)		KPA Weight		15%		Targets		Indicator custodian		Reason for variance		Remedial Action		General Comment			
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Q1	Q2	Q3	Q4	Act.	Act.	Act.	Act.	Act.	Act.	Act.	
13	Expenditure Management	Implementation of M & E system to monitor and control expenditure	100%	Monthly/Quarterly reporting/conciliations of votes	Managed and controlled	25%	50%	75%	100%								
13	To secure sound and sustainable financial management.	AFS submitted timeously by 31 August	100%	AFS/Council approved/ submission to Treasury requirement	MFMA requirement	25%	50%	75%	100%								
13	Develop and update financial policies/strategies and by-laws in line with legislation.	AFS GRAP/GAMAP Compliant	100%	GRAP/GAMAP Compliant. AFS	MFMA requirement	25%	50%	75%	100%								
13	Develop and update financial policies/strategies and by-laws in line with legislation.	Updated financial policies as deemed necessary for operational efficiency as per implementation plan.	100%	Completed and adopted by-laws Policies as indicated	Policies outdated or non-existent	Policy Assessment	Appointment of Service Provider	Presentations and Workshops on drafts	Approved policies and implementation								
13	To secure sound and sustainable financial management.	Timely receipting of National and Provincial allocations (Grant funding and equitable share).	100%	Correspondence / Reports/ Receipt and allocations	MFMA requirement	25%	50%	75%	100%								
13	Provide efficient and effective financial support to all departments.	Data integrity and protection of all information and computer systems regular upgrade of hardware and software	100%	Roll-out and implementation of fully functional IT Policy & IT Strategy and effective website maintenance	IT System maintenance required	25%	50%	75%	100%								
13	Provide efficient and effective financial support to all departments.	Functional Electronic IT/Financial Systems implemented	100%	Effectiveness of Electronic Data Management System	SEBATA Financial System maintained	25%	50%	75%	100%								
13	Provide efficient and effective financial support to all departments.	Roll-out of email & functional email facilities	90%	Effective Communication	Ongoing	25%	50%	75%	100%								
13	Provide efficient and effective financial support to all departments.	Website developed and updated and maintained according to implementation plan.	80%	SP Reporting, Monthly and quarterly reporting.	Website developed by MARS Technologies/ Requires implementation / maintenance	50%	60%	70%	80%								
13	Provide efficient and effective financial support to all departments.	Purchase of office furniture and equipment	100%	Advert/ Tender/ Bid award/payment/ purchases		25%	50%	75%	100%								

KPA 3: Service Delivery														
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Targets								
						Q1	Q2	Q3	Q4					
13	To provide sound and sustainable financial management	Annual reconciliation and update of the valuation roll	100%	Accuracy and completeness of valuation roll (correct rates and accounts)	Existing valuation roll (75%)	100%	100%	100%	100%	CFO	👍			
13	Provide efficient and effective financial support to all departments.	Manage votes re costs of fuel and maintenance by monthly allocations to the correct vote.	100%	Monthly statistical /financial reports/allocated cost of fuel and maintenance to correct votes	Ongoing, MFMA	25%	25%	25%	25%	CFO	👍			

KPA 4: Financial management and viability														
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Targets								
						Q1	Q2	Q3	Q4					
13	Secure, sound and sustainable financial management	Clean audits received. MFMA compliance improved efficiency and fiscal control	100%	Quarterly Audit Reports, Annual Financial Statements and AG Report.	AFS compiled annually Disclaimer received.	25%	50%	75%	100%	CFO	👍			
13	Secure, sound and sustainable financial management	Implementation of SCM Policy Compliance Report submitted to Council	100%	Implement SCM Processes / SCM Tenders/ Bids / Quarterly Report	SCM Policy in place	25%	25%	25%	25%	CFO	👍			

KPA 4: Financial management and viability (cont.) IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight		Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
					Baseline	25%	Q1	Q2	Q3	Q4					
13		Implement MFMA requirements relating to accounting & reporting. Submit S71 reports monthly & S72 half yearly. Submit monthly bank recons. Process statutory reports National & Provincial.	100%	All reports submitted as per MFMA requirements.	25%	25%	50%	75%	100%	CFO	👍				
		Monthly, quarterly and mid-year reports to Municipal Manager, Exco, Full Council, Provincial and National Treasury and AG provided in terms of MFMA	100%	Monthly, quarterly, mid-year and annual reports to Municipal Manager, Exco, Full Council, Provincial and National Treasury and AG as per MFMA	25%	25%	25%	25%	25%	CFO	👍				
		95% of allocated operating budget spent year to date, excluding staff costs	95%	Quarterly and monthly reports	25%	25%	50%	75%	95%	CFO	👉				
		95% of allocated capital budget spent year to date	95%	quarterly report	25%	25%	50%	75%	95%	CFO	👉				
	Accounting and Reporting	100% Compliance of Asset Register to GRAP standards	100%	Quarterly compliance report submitted to council	100%	100%	100%	100%	100%	CFO	👍				
		Review of efficiency of SOP's	100%	Efficiency of implementation	25%	25%	50%	75%	10%	CFO	👍				
		Risk	100%	Responses to internal & external audit review re-risk assessment.	80%	80%	90%	100%	100%	CFO	?				
		Submission of Section 71 and s72 reports	100%	Monthly reports to NT and PT	100%	100%	100%	100%	100%	CFO	👍				
		Review of Financial Policies	100%	Annual Financial Policy Review Completed.	100%	100%	100%	100%	100%	CFO	👉				
		Submission of Budget and IDP Process Plan	100%	Draft approved Council 31/3 and final before 31/5	25%	25%	50%	75%	100%	CFO	👉				
		Budget Controls and Monitoring	100%	Report submitted to Council - Quarterly report as per MFMA	25%	25%	50%	75%	100%	CFO					

KPA 4: Financial management and viability (cont.) IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight				Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment	
					Baseline	Targets	Q1	Q2						Q3
	Accounting and Reporting	Submission of SDBIP and PMS Reports	100%	Legislative requirement	Reports	25%	50%	75%	100%				👍	
		Coordinating CFO forums	100%	Half yearly meeting scheduled and held.	Minutes	0%	50%	100%	100%					👍
		Submission to Council of quarterly withdrawals	100%	Section 11(4) (a). MFMA quarterly Reports.	Items to Finance Standing, Mayco & Council	100%	100%	100%	100%					👍
		Implementation of monthly grant reconciliations	100%	Monthly reconciliation reports.	Monthly submissions	100%	100%	100%	100%					👎
		Submission of half Yearly and annual reports	100%	Report submitted to Council	Reports	100%	100%	100%	100%					👎
		Management of Investment accounts	100%	Reports submitted to Council. All surplus money invested, balance investment register monthly, Allocate interest and redemptions on loans monthly.	All reports submitted to Finance Standing monthly and to Mayco & Council quarterly.	100%	100%	100%	100%					👎
		Development of Investment Strategy	100%	Developed and approved investment Strategy.	Not yet	100%	100%	100%	100%					👍
		Report to Council on Staff Benefits	100%	As required by the MFMA	Items to Finance Standing, Mayco & Council	100%	100%	100%	100%					👍
		Report on the implementation Priorities MFMA	100%	As required by national Treasury	Items to Finance Standing, Mayco & Council	100%	100%	100%	100%					👍

KPA 5: Good governance and Public participation		KPA Weight		20%											
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets	Q1	Q2	Q3	Q4	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
13	Strengthening Good Governance, Community Participation and Ward Committee Systems in local government	Approved Review of the Integrated Development Plan	100%	Council approval	approved on an annual basis	20%	20%	40%	80%	100%	CFO	👉			
		Status of the annual report	100%	Council approval	not meet all deadlines due to delay in the AFS	20%	20%	80%	80%	100%	CFO	👉			
		% functioning of IGR systems	100%	Minutes	2	25%	25%	50%	75%	100%	CFO	?			
13	Local government to obtain clean audit reports by 2011	95% expenditure of budget on public participation	100%	Report to council	unknown	25%	25%	50%	75%	95%	CFO	?			
		80% implementation of risk assessment	80%	Quarterly report	unknown	25%	25%	50%	75%	80%	CFO	👍			
	Budget and Treasury Departmental Annual Report Oversight Report	Development and submission of Financial Departmental Annual Report and Oversight Report	100%	Adopted Oversight Report and Annual Report	Annual Report compiled by 30 November 2009 and Oversight Report completed February 2010			Completion of Oversight Report	Adopted and approved		CFO	👉			

KPA 5: Good governance and Public participation		KPA Weight				20%									
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets	Q1	Q2	Q3	Q4	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
13	Tariff and Adjustment Budget	Full compliance with Chapter 4 of MFMA Systems Act & S23 MFMA	100%	Approved Tariffs and approved adjustment budget	MFMA required			100%	100%		CFO				
13	Audit Qualifications (Budget and Treasury)	Improved audit report for 2008-2009 Financial Year. Address audit queries. Adherence to Audit Plan / Action Plan to address audit queries.	70%	Action Plan to address 2007/2008 AG queries raised. Queries raised by internal audit committee to be addressed within 30 days of receipt	Annually addressed			50%	70%		CFO				
13		Population scorecard and agreement for s57 manager concluded.	100%	Structured PM System. Populated scorecard. Signed agreement. Monitoring /Evaluation of Performance. Legislative compliance.	Applicable to s57 staff.	25%		50%	75%	100%	CFO & Srr Staff				
	Performance Management	PMS phased to next reporting level. Populate and finalise PMS scorecard for direct reporting staff as per roll out to middle management.	80%	Structured PM System Populated scorecard. Signed agreement. Monitoring /Evaluation of Performance. Legislative compliance.	Currently applicable to all s57 staff.	20%		40%	60%	80%	CFO & Srr Staff				
	PMS Action Plans / PDP's	Corrective actions identified and applied as per PDP and assessment processes.	100%	Letters/ Reports/ Progress Reports	In progress.			100% Dec 2009		100% June 2009	CFO & Srr Staff				

CMC 1: Financial Management														
IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight		Targets				Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment
				Baseline	4%	Q1	Q2	Q3	Q4					
13	Complies and manages budgets, controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives	Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under-expenditure occurs.	100%	Monthly expenditure reports.	Expenditure reporting occurs.	25%	50%	75%	100%	CSM				
	Manages risks identified by the Auditor General's assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan.	70%	Quarterly feedback / progress report.	Many risks identified re-controls.	20%	35%	50%	75%						

CMC 2: People Management and Empowerment															
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight		Targets				Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
					Baseline	4%	Q1	Q2	Q3	Q4					
13	To protect the municipality from litigation.	Ensures training provision for all line managers as per training plan re- management and application of discipline.	100%	Training Records, Attendance Records.	Training provision limited.	25%	50%	75%	100%	CFO					
13	To capacitate staff	Provision of PMS Training to all relevant departmental staff in order to facilitate roll out to lower levels.	100%	Training Records and attendance Register	Applicable to s57 managers - limited training.	25%	50%	75%	100%	CFO					

CMC 3: Client orientation and Customer Focus															
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	KPA Weight		Targets				Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
					Baseline	4%	Q1	Q2	Q3	Q4					
13	Improved Customer Care	Develop Customer Care Strategy and Implementation Plan for the Department.	100%	Complaints register developed, Strategy and Implementation Plan approved, Quarterly Implementation Report.	No strategy or plan.	25%	50%	75%	100%	CFO					
13	To improve staff customer care skills for best practice	Provision of Customer Care workshops to all staff.	30%	Training Records/register	No customer care training.	10%	20%	30%	30%	CFO					

SAKHISIZWE MUNICIPALITY
SDBIP 2012 - 2013
IPED / COMMUNITY SERVICES



Key: Snap assessment on likelihood of achieving annual target	
	Work on hold
	Proceeding well. Annual target will be met and exceeded
	Meeting target
	under achieving on target. More work is needed
	Assessment not possible to determine at this stage

To ensure efficient and effective services to the community by providing social services, in relation primary health service, community services (cleansing and refuse services) and facilitates to promote social development thus creating a better lifestyle for the community of Sakhisizwe

OPERATIONAL BUDGET

Budget name	total	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
Integrated Planning & Economical Development	R 2 029 019.00	IPED/CO				
Housing	R 223 192.00	MM				
Traffic	R 2 351 340.00	IPED/CO				
Health	R 0.00	MM				
Libraries	R 364 544.00	IPED/CO				
Cemeteries	R 95 368.00	MM				
Community Halls	R 948 976.00	IPED/CO				
Pound	R 593 644.00	MM				
Sport and Recreation	R 211 361.00	IPED/CO				
Waste Management (Shared function between TS and CSSM)	R 7 894 423.00	MM				

CAPITAL BUDGET

Budget name	total	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
Integrated Planning & Economical Development	R 0.00	IPED/CO				
Housing	R 0.00	MM				
Traffic	R 0.00	IPED/CO				
Health	R 0.00	MM				
Libraries	R 0.00	IPED/CO				
Cemeteries	R 0.00	MM				
Community Halls	R 1 999 999.75	IPED/CO				
Pound	R 0.00	MM				
Sport and Recreation	R 0.00	IPED/CO				
Waste Management (Shared function between TS and CSSM)	R 6 125 362.00	MM				

IDP No.	KPA 1: Local Economic Development	Indicator of performance	Annual target	measurement source	KPA Weight	5%										Remedial Action	Reason for variance	Indicator custodian	snapshot assessment (annual target)	General Comment
						Baseline		Targets												
						Q1	Q2	Q3	Q4	Act.	Act.	Act.	Act.	Act.	Act.					
8	Promote Crime prevention strategies	Safety and Security and Crime Awareness Campaigns implemented as scheduled/planned.	100%	Progress Reports/ reports from social needs cluster	25%	50%	75%	100%												
10	To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated.	Generation/creation of employment and possible income by facilitation of Greening Projects	25%	Source possible funding/ Progress Reports	25%		25%	25%												
5	To create an economic vibrant environment that is conducive to promoting SMME's development to have unemployment by 2014.	Facilitate Charcoal Project Implementation of Project	25%	Monthly Progress Reports	25%		25%	25%												
	To create an economic vibrant environment that is conducive to promoting SMME's development to have unemployment by 2014.	Look for funding to erect Hawker stalls		registration of the project into MIG	25%	formation of the PSC	25%	25%												
5	Ensure that the LED strategy Plan is developed by the end of 2010. To create an economically vibrant environment that is conducive to promote SMME's development to have unemployment by 2014.	Reviewed LED Strategy and Implementation Plan	100%	Reviewed LED Strategy Plan Implementation	70%		100%	100%												
5	SMME Grouping Database created by Service Provider appointed for this purpose.	SMME Grouping Database created by Service Provider appointed for this purpose.	100%	Contract Database Service Provider.	25%	facilitate training	50%	75%	100%											
5	Community Skills Audit completed. (SP appointed)	Community Skills Audit completed. (SP appointed)	100%	SP appointed. Skills Audit Completed.	25%	look for funding	50%	75%	100%											
5	To increase the economic spin-offs from forestry and timber related activities	Number of tourism establishments graded and registered with ECTB.	5%	Assist on grading of the local B&B's	25%		50%	75%												

5	To create an economic vibrant environment that is conducive to promote SME's development to have unemployment by 2014.	Implementation of Tourism as per Tourism Sector Plan	50%	Monthly Management reports and quarterly reports to Council	Lobby for funding for the development of the LTO	25% developed	20% Lobby for funding to develop Tourism	40% Adoption of the Sector Plan	50%	IPED/LED	👍			
KPA 2: Service Delivery														
IDP No. IDP Objective (*)														
KPA Weight 25%														
Targets														
Baseline														
Annual target														
Indicator of performance														
measurement source														
Q1														
Q2														
Q3														
Q4														
Indicator custodian														
Reason for variance														
Remedial Action														
General Comment														
6	Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	Sportsfields Maintenance Programme developed and implemented in terms of funding availability for sportsfields and caravan parks	100%	Implementation plan results Quarterly reporting.	Shortage of staff. Not maintained efficiently - vandalised	25% 30 general works have employed	50%	75%	100%	IPED/Comm Services	👍			
6	Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	Buildings and halls maintained as per maintenance plan.	100%	Expenditure Reports Monthly Progress reports.	Ongoing - ongoing Funding and capacity challenges	25%	50%	75%	100%	IPED/Comm Services	👍			
6	Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	Progress in respect of maintenance schedules for parks, sidewalks and open spaces. Progress as per Maintenance Plan for grass cutting	100%	Monthly reports on cleanliness to Standing Committee	Current Programme, staff shortages, insufficient funding	25%	50%	75%	100%	IPED/Comm Services	👍			
6	Establishment and Maintenance of Cemeteries	All cemeteries maintained as per plan	100%	Monthly reports to Standing Committees as per scheduled progress	Staff shortage Insufficient funding Environmentally affected (frost, snow)	Monthly Report 25%	Monthly Report 50%	Monthly Reports 75%	Monthly Reports 100%	IPED/Comm Services	👍			
6	Establishment and Maintenance of Cemeteries	Cemeteries established in Elliot & Cala - all cemeteries maintained as per plan	100%	Monthly reports to Standing Committees as per scheduled	Funding to be obtained from MIG	Monthly Report 100%	Monthly Report 75%	Monthly Reports 100%	Monthly Reports 100%	IPED/Comm Services	👍			
6	Maintenance of Public Open Spaces (commonages and pounds)	Monthly updated burial registers	100%	Verified and updated burial register Monthly reports	register developed	100%	100%	100%	100%	IPED/Comm Services	👍			
6	Maintenance of Public Open Spaces (commonages and pounds)	Progress to be achieved as per maintenance plan (commonages and pounds)	100%	Monthly reports to Standing Committees re: Progress	Huge challenges - staff shortages and funding issues	25%	50%	75%	100%	IPED/Comm Services	👍			

2	Reduce no. of households without sanitation services (backlogs) and to improve sanitation and refuse removal services	Refuse collection completed as per collection plan.	90%	Monthly statistics/ Reports on Refuse Removal to management and Standing Committee	Refuse collection programme is in place	80% Collect in the towns	50%	90%	90%	90%	IPED/Comm Services	👍					
KPA 2: Service Delivery (cont.)																	
IDP No. DP Objective (*)		Indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment			
						Q1	Q2	Q3	Q4								
						Act.	Act.	Act.	Act.								
3	To ensure that all Sakhizwe communities have access to adequate housing by 2014.	Submit funding applications to DoH	100%	Develop Housing Sector Plan and Submit to DoH.	No Housing Sector Plan. No alignment	50% Develop	100% HSP + submit	100%	100%	100%	IPED/Comm Services	👍					
		Appoint Service Provider	100%	Funded application, Service Provider contract.	No appointment	60% Planning	100% Appointment	100%	100%	100%	IPED/Comm Services	👍					
		Visit Ward and report to Council	100%	Attendance register of visits Reports to Council.	Ongoing Reports to Council.	25%	50%	75%	100%	100%	IPED/Comm Services	👍					
3		Council approval and submit to DoH	100%	Council Resolution. Submission to DoH	Ongoing Reports to Council.	50%	100%	100%	100%	100%	IPED/Comm Services	👍					

3	Meeting with WSA (Bulk Services) to ensure adequate service provision.	100%	Minutes/ Attendance Register of meetings	Lack of Services and inadequate infrastructure.	100%	100%	100%	100%	100%	IPED/Comm Services	thumbs up			
KPA 2: Service Delivery (cont.)														
IDP No. (IDP Objective (*)														
3	Housing: To ensure that all Sakhisizwe communities have access to adequate housing by 2014	80%	Beneficiary allocations, and temporary allocation lists. Total no. of allocations per outstanding infrastructure challenges.	Backlogs/ Blocking of project by DHLGTA. No development	20%	40%	60%	80%	80%	IPED/Comm Services	thumbs up			
	Indicator of performance	Annual target	measurement source	Baseline	Targets	Q1	Q2	Q3	Q4	Act.	Indicator custodian	Reason for variance	Remedial Action	General Comment
	Housing backlogs reduced by 80% in total through implementation of Housing Plan	80%	Beneficiary allocations, and temporary allocation lists. Total no. of allocations per outstanding infrastructure challenges.	Backlogs/ Blocking of project by DHLGTA. No development	20%	40%	60%	80%	80%	IPED/Comm Services	thumbs up			
	Construct RDP houses in Elliot as per project plan.	80%	Implementation/ Progress Report. Payments	Lack of Housing	20%	40%	60%	80%	80%	IPED/Comm Services	thumbs up			
	Construct RDP Houses in Cala as per project plan.	80%	Implementation/ Monthly and Quarterly Progress Reports.	Lack of Housing.	20%	40%	60%	80%	80%	IPED/Comm Services	thumbs up			
	Identified and approved new residential sites	Increase d by 10%	Report to Council/Land transaction reports.	Current land shortages for residential sites	25%	50%	75%	100%	100%	IPED/Comm Services	thumbs up			
3	Application for additional housing sites	100%	Funding application, Service Provider Appointment Proof of submission to SG	Ongoing Reports to Council.	100%	100%	100%	100%	100%	IPED/Comm Services	thumbs up			
3	Housing: To ensure that all Sakhisizwe communities have access to adequate housing by 2014	100%	Appointed Service Provider Contract.	No capacity internally	0%	100%	100%	100%	100%	IPED/Comm Services	thumbs up			

3	Housing: To ensure that all Sakhisizwe communities have access to adequate housing by 2014	Housing Sector Plan	100%	Approved Housing Sector Plan	Not approved	100%	100%	100%	100%	100%	100%	IPED/Comm Services				
KPA 2: Service Delivery (cont.)																
IDP No.	IDP Objective (*)	Indicator of performance	Annual target	measurement source	Baseline	Targets						Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.			
8	Promote, implement and maintain security and safety in all communities of Sakhisizwe.	Compliance with OHS at Traffic Station as per OHS Implementation Plan	100%	OHS Policy+ Plan, attendance at safety meetings, safety inspection, accident reports	In progress, little compliance.	20%		50%		75%		100%				
8	Promote, implement and maintain security and safety in all communities of Sakhisizwe	Control of eNatis at Test Station. Turn around strategy developed and applied for Traffic filing system compliance.	100%	Administrative financial/statistical reporting. Compliance with traffic filing system interventions & turnaround strategies to improve compliance. Monthly & quarterly performance reporting.	Lack of control and management	25%	Turn around Strategy	50%	Implement as per plan	75%	Up to date filing and implementation	100%	Up to date filing and implementation			Filled SED Manager, and 3 Snr EHP posts. Still to fill posts of PMS and SED clerk (interviews set for 2 week January) but shortages of office space and capital budget affecting ability to accommodate staff. Job descriptions developed for all positions in the dept.
13	Coordinate the functioning and Governance of the Traffic Department.	Reviews and updates traffic manuals. Manuals purchased through SCM. Monthly updates completed re-personnel files and reports.	100%	Reviewed manuals, purchase through SCM. Updated personnel files and reports and updates monthly. SCM documents. Expense Reports.	Poor management. Lack of control. Manuals require review.	25%		50%		75%		100%				

IDP No./IDP Objective (*)	Indicator of performance	Annual target	measurement source	Baseline	Targets					KPA Weight	Reason for variance	Remedial Action	General Comment
					Q1	Q2	Q3	Q4	Act.				
13	Control and management of learner's licenses, drivers' licenses and roadworthy's n full compliance with Road Traffic Act. Records, statistics and records of cost implications updated monthly	100%	Quotations / purchases / payments to suppliers / report controls on upgrade	Poor management and lack of controls	25%	50%	75%	100%					
KPA 2: Service Delivery (cont.)													
13	Traffic	100%	Terrain upgraded as per project plan.	Poor testing terrain	25%	50%	75%	100%					
9,13,6	Facilitate problem of quality education. Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	100%	Traffic signs replaced and erected as per project plan	Insufficient funds/ lack of traffic signage maintenance schedules and reporting	25%	50%	75%	100%					
6	Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	80%	Development of Policy and Procedures for utilization of pre-schools and community halls.	Control and Policy required	50%	100%	100%	100					
6	Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	80%	Addressing the social needs of the community through attendance of social cluster meetings and implementing plans- improving public access to social services.	Social Needs Cluster	25%	50%	65%	80%					
7	To provide comprehensive integrated health services through PHC.	100%	Management of PHC & promotion of Health Care	Functioning to a degree	25%	50%	75%	100%					
		80%	Lobby stakeholders through establishment of community forums.	Ongoing.	20%	40%	60%	80%					
		100%	Policy on Hawker Control	Develop a policy on Hawker Control	80%	100%	100%	100%					
		100%	Business Licenses	Formalised the issuing of licences	25%	50%	75%	100%					
6	Library Service Level Agreement	100%	Library Service Level Agreement	No SLA in place.	25%	50%	75%	100%					
		100%	Library forum meetings occur as scheduled (quarterly)	Not fully functional. (1 per quarter)	25%	50%	75%	100%					

IDP No. IDP Objective (*)	Indicator of performance	Annual target	measurement source	Targets		KPA Weight				Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
				Q1	Q2	Q3	Q4	Act.	Act.					
13	Strengthening Good Governance and effective Administration -Staff	Staff meetings with departments held quarterly/Management meetings held monthly.	100%	Completed database questionnaire. Updated and verified database. Monthly statistics and updates. Quarterly report to management.	Unreliable database	25%	50%	75%	100%	100%	IPED/Comm Services	👍		
KPA 3: Municipal Transformation and institutional development														
13	IPED/Community Services Standing Committees	Standing Committee meetings attended as scheduled.	100%	Minutes/attendance register of departmental staff meetings and monthly management meetings/ Reports/ progress reports	Not taking place as scheduled due to operational requirements. To be documented formally. Reporting on resolutions actioned.	100%	100%	100%	100%	100%	IPED/Comm Services	👍		
13	IPED/Community Services Standing Committees	Standing Committee meetings attended as scheduled.	100%	Attendance Register of meetings attended.	Schedule of meetings.	25%	50%	75%	100%	100%	IPED/Comm Services	👍		
13	Capacity Building and Training	Training needs factored into WSP for IPED and Community Services	70%	Training implementation reports; Training Needs Analysis	Absence /lack of required skill	25%	40%	50%	70%	70%	IPED/Comm Services	👍		
13	Reporting	Monthly SDBIP Reporting; Monthly Departmental Reports	100%	Training provided to staff as per Training Plan. 80% of budget spent on training of staff.	Expenditure Reports; Training Implementation Reports	20%	40%	60%	80%	80%	IPED/Comm Services	👍		
10	To create a safe and healthy environment by ensuring that land, natural resources and atmosphere were not contaminated.	Refuse plant and equipment serviced as per service schedule	90% of schedule	Monthly SDBIP Reporting; Monthly Departmental Reports	Legislated reporting	25%	50%	75%	100%	100%	IPED/Comm Services	👍		
10	To create a safe and healthy environment by ensuring that land, natural resources and atmosphere were not contaminated.	Refuse plant and equipment serviced as per service schedule	90% of schedule	Monthly report to Council on management and quarterly performance report to Council	Service not adequate	30%	60%	90%	90%	90%	IPED/Comm Services	👍		

7	To provide comprehensive integrated health services through PHC.	Manage PHC by attending and managing HIV/AIDS meetings	100%	Attendance register Minutes of HIV/AIDS meetings Monthly management meeting and Quarterly Council meetings	Ongoing. Inadequate service provision.	25%	50%	75%	100%	100%	IPED/Comm Services	thumbs up			
KPA 4: Financial Management and viability															
IDP No.	IDP Objective (*)	Indicator of performance	Annual target	measurement source	Baseline	Targets Q1	Q2	Q3	Q4	Act.	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
13	Community Services Department Audit Report - Local government to obtain clean audit reports for 2011	70% attainment of a clean audit by applying the provisions of the Audit Plan	70%	AG report/ progress reports / Strategy to address queries	Qualified report	25%	50%	70%	70%	70%	IPED	thumbs up			
13	Improvement in the Financial Viability and Financial Management of local government	Compliance with the SCM Policy by correct drafting of Tender Specifications; Bids Reports, Awards, Appointments; Payments	100%	Bid reports/ awards/ contractors appointments/ payments/ compliance report.	Unknown	100%	100%	100%	100%	100%	IPED	thumbs up			
		95% expenditure on operational votes	95%	Expenditure monitoring votes/monthly reports	MFMA requirements	25%	50%	75%	95%	95%	IPED	thumbs up			
		95% expenditure on Capital votes	95%	Expenditure monitoring votes/monthly reports	MFMA requirements	100%	100%	100%	100%	100%	IPED	thumbs up			
		Provide updated reports on the collection of monthly rental for the lease of sportsfields	100%	Monthly reports to Finance on rental collections	MFMA requirements	100%	100%	100%	100%	100%	IPED	thumbs up			
		Submission of quarterly reports on PHC to Province regarding expenditure	100%	Quarterly expenditure reports to Province. Monthly expenditure reports	Reports provided	25%	50%	75%	100%	100%	IPED	thumbs up			

KPA 5: Good governance and Public participation										KPA Weight		20%							
IDP No. DP Objective (*)	Indicator of performance	Annual target	measurement source	Baseline	Targets	Act.	Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator custodian	snapshot assessment	Reason for variance	Remedial Action	General Comment
13	Accountable and transparent programmes that lead to good governance, effective administration and public participation	CSSM and IPED Department Annual Report prepared for 2008/2009	100%	Departmental Annual report submission 30 November 2010 & Council approval 30 January 2011	Legislated Annual requirement										IPED/Comm Services/ Snr Staff	👍			
	Performance Management	Performance Management applied as per PMS approved policy and quarterly milestones by conducting assessments and evaluations.	100%	Assessment and evaluation reports.	In progress. Only applicable to s57 employees.	25%		50%		75%		100%			IPED/Comm Services/ Snr Staff	👍			
		Populate and finalise PMS scorecard and sign PMS Agreement for s7 manager and applicable staff as per roll out requirements.	100%	Structured PM system Populated scorecard Signed Agreement Monitoring/ Evaluation of Performance Legislative compliance	In progress. Only applicable to s57 employees.	100%		100%		100%		100%			IPED/Comm Services/ Snr Staff	👍			
		Performance Management and scorecards cascaded to middle management level	100%	Letters/ reports/ scorecard/progress reports.	In progress. Only applicable to s57 employees.	25%		50%		75%		100%			IPED/Comm Services/ Snr Staff	👍			
6	Ensure establishment of sufficient social and recreational facilities for our communities by 2014.	Corrective actions on processes / PDP - reflected in Action Plan	100%	Letters/ reports/ progress reports as per required action plans from evaluations.	In progress. Only applicable to s57 employees.			100%	December 2010				100%	June 2011	IPED/Comm Services/ Snr Staff	👍			
		Updated lease agreements for sportsfields	100%	Lease agreements updated	Lease agreements require review	100%		100%		100%		100%			IPED/Corp Services/ Comm Services	👍			
2	To ensure that communities	Pro-active Waste Management Plan	100%	Approved Pro-active Waste Management Plan	No Plan - poor management	30%		100%	Approved Plan		100%				IPED/Comm Services	👍			
		Landfill Site Plan produced as per GRAP compliance	100%	Landfill Site Plan	No plan in terms of GRAP compliance	60%		100%	Approved plan		100%				IPED/Comm Services	👍			

IDP No.	Indicator of performance	Annual target	measurement source	KPA Weight		Targets		Q1	Q2	Q3	Q4	Indicator custodian	Snapshot assessment	Reason for variance	Remedial Action	General Comment
				Baseline	4%	Q1	Q2									
13	Waste Management By-Laws developed and approved with Implementation Plan	100%	Waste Management By-Laws approved. Implementation Plan approved	30%	80%	100%	100%	100%	100%	100%	100%	Comm Services	👍			
13	Complies and manages budgets, controls cash flow, institutes risk management and administers tender procurement processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives	100%	Monthly expenditure reports.	25%	50%	75%	100%					IPEDI/Comm	👍			
13	Manages risks identified by the Auditor Generals assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan.	70%	Quarterly feedback / progress report.	20%	35%	50%	75%					IPEDI/Comm	👍			
CMC 1: Financial Management																
13	Ensures training provision for all line managers as per training plan re-management and application of discipline.	100%	Training Records, Attendance Records.	25%	50%	75%	100%					IPEDI/Comm	👍			
13	Provision of FMS Training & Training to all relevant departmental staff in order to facilitate roll out to lower levels.	100%	Training Records and attendance Register	25%	50%	75%	100%					IPEDI/Comm	👍			
CMC 2: People Management and Empowerment																
13	Develop Customer Care Strategy and Implementation Plan for the Department.	100%	Complaints register developed, Strategy and Implementation Plan approved, Quarterly Implementation Report.	25%	50%	75%	100%					IPEDI/Comm	👍			
13	Provision of Customer Care workshops to all staff.	30%	Training Records/register care training.	10%	20%	30%	30%					IPEDI/Comm	👍			
CMC 3: Client orientation and Customer Focus																



SAKHISIZWE MUNICIPALITY

SDBIP 2012 - 2013

TECHNICAL SERVICES

Key:	👉	Work on hold
	👍	Proceeding well. Annual target will be met and exceeded
	👉	Meeting target
	👍	under achieving on target. More work is needed
	?	Assessment not possible to determine at this stage

Technical Services Department is to supply efficient, effective and economical services to the community which it serves in accordance with the Integrated Development Plan and will improve the quality of life of the Sakhisizwe community through a sustainable maintenance and service delivery programme conducted within all applicable legislation

OPERATIONAL BUDGET					
Budget name	total	Indicator custodian	Reason for variance	Remedial Action	General Comment
Programme Management Unit	R 400 140	TSM			
Projects	R 1 000 000	TSM			
Waste Management (Shared function between IPED and CSSM)	R 7 894 423	TSM			
Roads Transport	R 8 770 355	TSM			
Electricity	R 12 315 281	TSM			
Water	R 10 814 745	TSM			
Sewerage	R 7 106 693	TSM			
CAPITAL BUDGET					
Budget name	total	Indicator custodian	Reason for variance	Remedial Action	General Comment
PMU	R 0.00	TSM			
Projects	R 0.00	TSM			
Waste Management (Shared function between IPED and CSSM)	R 6 125 362.00	TSM			
Roads Transport	R 7 608 234.00	TSM			
Electricity	R 4 100 000.00	TSM			
Water	R 613 667.00	TSM			
Sewerage	R 49 501.00	TSM			

KPA 1: Local Economic Development																					
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight				5%	Targets	Q1	Q2	Q3	Q4	Act.	Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Act.	Act.	Act.	Act.												
13	Sustainable development	Capital MTEF: Draw up Capital plan for next MTEF period. Align with Council's priorities for sustainable development	100%	Quarterly Report	Annual requirement	100%	MTEF to be ready by the time budget and idp are finalized	100%	MTEF to be ready by the time budget and idp are finalized	100%	MTEF to be ready by the time budget and idp are finalized	100%	MTEF to be ready by the time budget and idp are finalized	MTEF to be ready by the time budget and idp are finalized	TS	E					
5	To create an economically vibrant environment that is conducive to promote SMME's development to have unemployment by 2014.	Address sustainable development by engaging in outreach programmes to identify communities needs as per project plan.	100%	Meeting with Outreach meetings /Mayor and list of identified community needs. Meeting minutes. Quarterly reports to Council.	Ongoing. Community needs to be prioritized.	25%	TSM to support the office of the mayor and mm for idp.	50%	TSM to support the office of the mayor and mm for idp.	25%-January 2010	TSM to support the office of the mayor and mm for idp.	100%	TSM to support the office of the mayor and mm for idp.	TSM to support the office of the mayor and mm for idp.	TS & MM/ IPED	E					
5	To create an economically vibrant environment that is conducive to promote SMME's development to have unemployment by 2014.	Prioritized projects identified and implementation plans developed to achieve targets.	100%	Identified projects approved for implementation.	Prioritization of needs in progress but limited funding	30%	TSM to draw up project life cycles and implement plans to be ready	60%	TSM to draw up project life cycles and implement plans to be ready	75% to 2013	TSM to facilitate procurement plans for services	100%	TSM to facilitate procurement plans for services	TSM to facilitate procurement plans for services	TS & MM/ IPED	C					
5	To create an economically vibrant environment that is conducive to promote SMME's development to have unemployment by 2014.	Ensure Service Providers for projects implemented are appointed before start of new financial year	100%	Tender Tor, Tender advertisement, tender documents/ quotes/ Bid documents, Service Providers appointment, quarterly reports	Availability of suitable SP and financial limitations will hinder this process as the municipal financial year begins on 01/07/2012 to 30/06/2013	25%	TSM to draw up procurement plan for identified projects	25%	TSM to draw up procurement plan for identified projects	By the 25% quarter	All contracts which start during the 2nd quarter	100%	All contracts which start during the 2nd quarter	All contracts which start during the 2nd quarter	TS	C	Procurement processes might take a little longer than expected				

KPA 1: Local Economic Development (cont.)

IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight					Reason for variance	Remedial Action	General Comment			
						Targets	Q1	Q2	Q3	Q4				Act.		
5	To create an economic vibrant environment that is conducive to promote SMME's development to have unemployment by 2014	Generation/ Creation of employment and possible income as per 2013 NDGP (2016) vision.	100% June 2013	Employment contracts	Limited funding of R1000 000.00 from the DoRA transfers should be added to municipalities budget in order to create more jobs.	25%	Act. Q1	Act. Q2	Act. Q3	Act. Q4	Act.	Indicator of performance	Snapshot assessment (annual target)			
							Each project to be implemented should always be completed.	50%	75%	100%	all achieved targets from opportunities created about work opportunities should be reported into the epwp project.	TS & MM/ IPED	C	Slow implementation of projects by under capacity service providers could also hinder the process of appointing early.		
13		Expediate report from service provider and Council presentation	100%	SP report /attendance register/ letters re: invitation of presentation	Ongoing	25%	Quarterly reports are to be submitted to the council	50%	Quarterly reports are to be submitted to the council	75%	Quarterly reports are to be submitted to the council	100%	Quarterly reports are to be submitted to the council	TS & MM/ IPED	C	

13		Design & tender for minor infrastructure	100%	Tender documents/ appointments/ SLA's / Progress reports/ letters	Ongoing	25%	TSM to link with roads technician on the types of minor capital project to be implemented as of 01/07/2012 to be approved by council for implementation via standing committee.	50%	Reports on progress of the identified minor projects will be sent to management meeting, exco & standing committee to council.	75%	by the 3rd quarter most minor projects will be finished and listed in the annual report of the 2012/13.	100%	all completion certificate issued should be filled and listed in the annual report of the 2012/13.	TSM & MM	un-availability of source funding might hinder the process	
13		Movement of funds from Capital Grant to Technical Assistance.	100%	Monthly Finance Reports	Annually	25%	5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation to meetings or workshops as part of capacity building and implementation of	50%	5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation works hop as part of capacity building and implementation of	75%	5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation works hop as part of capacity building and implementation of	100%	5% of MIG funding for the 2012/13 financial year will be utilised to pay for training, accommodation works hop as part of	CFO, TSM	C	

<p>To create a nice and healthy environment by ensuring that land, natural resources and atmosphere are not contaminate 10 d.</p>	<p>Detailed planning and implementation plan to address land constraints issue.</p>	<p>100%</p>	<p>Implementation Report</p>	<p>Ongoing</p>	<p>25%</p>	<p>TSM to 50%</p>	<p>preparation of an advert for the development up to the council for the development of an</p>	<p>75%</p>	<p>approval of professional services provided to develop</p>	<p>100%</p>	<p>TSM to table the draft infrastructure plan for noting and</p>	<p>TSM TS</p>	<p>C</p>													
<p>EPWP</p>	<p>Ensure ongoing participation in EPWP</p>	<p>100%</p>	<p>Report on participation (monthly progress and quarterly reporting.</p>	<p>Ongoing</p>	<p>25%</p>	<p>All projects to be implemented by the TSM for the year (capital projects) will be utilising Labour Intensive Construction methods therefore equipment compliant.</p>	<p>TSM to have already trained people to benefit the pavement project including the purchasing of the block paver machine.</p>	<p>75%</p>	<p>Approval of the pavement project approved for implementation by council should complete this point in time</p>	<p>100%</p>	<p>TSM to table the draft infrastructure plan for noting and</p>	<p>TSM & MM</p>	<p>C</p>													

KPA 2: Service Delivery										KPA Weight 25%				Indicator snapshot assessment (annual target)		Reason for variance		Remedial Action		General Comment	
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets	Q1	Q2	Q3	Q4	Act.	Act.	Act.	Act.	Q4	Act.	Indicator custodian	Indicator snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
4	To ensure that all public amenities and communities have access to electricity by 2011	Replace damaged electricity meters and service connections as per Project Plans to upgrade networks in Elliot town, Hillview Takalani(Saki-Lengis) location where the municipality is having	100%	Monthly and quarterly statistical reports on electricity losses/ Implementation Strategy/ Programme to reduce losses/ Progress reports	Limited funding will only enable the section to concentrate only on routine maintenance programme which is to service transformers, street lights and municipal	25%	TSM Together with Mr Labuscagne to draw up a maintenance	50%	Daily maintenance work to be intensified as	75%	reconsolidation of the electricity budget &	100%					TSM & ELEC	C			
4	To ensure that all public amenities and communities have access to electricity by 2011	Establish database records of statistics and baseline information of electricity sold; losses (faults recorded); New connections and replaced meters.	100%	Electricity Database information verified and updated monthly	Inaccurate or no information	25%	Mr Michael Kwahene to assist the TSM and the electrician	50%	TSM to prepare budget adjustment request for	75%	milestone operation will be assessed by	100%					TSM & ELEC	C			
4	To ensure that all public amenities and communities have access to electricity by 2011	Installation of Bulk Meters to determine electricity losses, and reduce theft. Losses to reduce by 20%.	100%	Statistical reports on electricity losses/ Implementation Strategy/ Programme to reduce losses/ Monthly and quarterly progress reports.	limited funding	25%	together with Mr Makwa be the water services area manager to prepare and submit operational business plan for the year to the standing committee, council for approval and as well as to the CHDM	50%	Daily reports detailing expenditure on O&M and refurbishment of the operational business plan for the year to the standing committee, council for approval and as well as to the CHDM	75%	quarterly reports detailing expenditure on O&M and refurbishment of the operational business plan for the year to the standing committee, council for approval and as well as to the CHDM	100%					TSM & ELEC	C			
4	To ensure that all public amenities and communities have access to electricity by 2011	Maintains streetlights as per Maintenance Plan	100%	Progress Report	Poor streetlight infrastructure	25%	TSM to implement project called	50%	Daily maintenance work	75%	continging with the	100%					TSM & ELEC	C			

To ensure that all public amenities and communities	Services transformers according to maintenance plan	100%	Monthly maintenance Progress Report	Ageing Infrastructure	25%	TSM Together with Mr Labusc	50%	Due to budget constraints	75%	Due to budget constraints	100%	During the preparation of the budget	TSM & ELEC	C		
To ensure that all public amenities and communities	Free Basic Services Provision as per rollout plan	100%	Monthly Progress Report on Free Basic Service Roll out Plan	Roll out targets to be met.	25%	TSM indigenous register to verify	50%	Due to budget constraints	75%	Due to budget constraints	100%	During the preparation of the budget	TSM & ELEC	E		

KPA 2: Service Delivery (cont.)				KPA Weight				25%				General Comment				
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets		Q3		Q4		Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Q1	Q2	Act.	Act.	Act.	Act.					
	To ensure that all public amenities and communities have access	Ensures that electricity recorded and processed effectively.	100%	Monthly progress reports and statistics	Ongoing attempts to improve service delivery / customer satisfaction.	25%	50%	Quarterly reports to be tabled	75%	Quarterly reports to be tabled	100%	TSM & ELEC	C			
		Provide adequate stormwater control and safe walkways in rural areas as per Project Plan	100%	Project Progress Reports	Inadequate/ poor roads	10%	30%	TSM & Roads technician to prepare a working plan for the year on how side walks and pavements will be maintained.	50%	physical maintenance programme and material requisition to be physical at this point in time.	100%	TSM & PMU	C			

To provide sustainable functional internal and access and proclaimed road network by 2011

1

Appointing of consulting engineers	100%	Appointment contracts	Lack of capacity	100%	TSM to prepare advertisement to solicit the services of professional service providers to undertake the following project s: Paving projects for Cala Town Qokolo Kopitje . Elliot Old Locatio	100%	Appointmen t of consultants and proceeding with the advertisement of contracto rs to undertake these projec ts.	100%	Appointment of contractor s	100%	implementation of projects as to completion of works	TS & SCM UNIT, PMU & MM.	?			
Design & documentation approved for roads, access roads, pavements, bridges & stormwater	100%	Approved documentation and Plans	Planning required	50%	tender stage to solicit consultants	100%	tender stage for contractors	100%	project implementation	100%	project implementation	TSM & PMU	?			
Appointment of contractors	100%	Contracts of appointment		100%	tender stage to solicit consultants	100%	tender stage for contractors	100%	project implementation	100%	project implementation	TS & PMU	?			
Stormwater Master Plan approved and functional	100%	Approved Stormwater Master Plan	Not available	100%	Infrastr acture master plan to be	100%	council to approve the fundin	100%	tender stage to appo	100%		TSM & PMU	C			
Construction to occur as per project planning	100%	Project progress reporting - monthly	Poor infrastructure	25%	tender stage to solicit consultants	50%	tender stage for contractors	75%	project implementation	100%	project implementation	TSM & PMU	C			

1 Ongoing Construction and Maintenance of Roads	Construction and maintenance of roads in wards as per approved project plans	100%	Quotations / purchases/ payments to suppliers/ maintenance schedules, Project Progress Reporting	Poor road infrastructure	25%	TSM & Roads technician to prepare a working plan for the year on how side walks and pavement will be maintained.	TSM to oversight Mr. Jojo who is the road technician in the implementation of roads maintenance programme	75%	TSM & Roads technician to continue with the implementation of roads maintenance programme.	TSM & Roads TECH	TSM & Roads TECH		
1 Material Purchases	Purchase Stormwater pipes and material (ongoing - on a need basis - within prescribed budget limit for Financial Year)	Ongoing (Need Basis)	Monthly expenditure reports, Monthly operational reports	Lack/ poor stormwater infrastructure	25%	This will be done where it deemed to be	This will be done where it deemed to be	75%	This will be done where it deemed to be	100%	TSM & Roads TECH	?	

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IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight					Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment		
						Targets	Q1	Q2	Q3	Q4						Act.	
1	Surfacing of roads/ Pothole maintenance	Resurfacing of roads and pothole maintenance as per Project Plans	100%	Quotations/ Purchases/ Payments to suppliers/ maintenance schedules. Monthly progress reports.	Poor/ deteriorated surfacing of roads	25%	TSM & Roads technician to prepare specifications to procure materials such as cold asphalt, stone and other aggregates in preparation to fund this programme.	50%	Roads technician to report on the amount of work that has been done	75%	Roads technician to report on the amount of work that has been done	100%	Roads technician to report on the amount of work that has been done				
1	Construct gravel access roads with relevant stormwater drainage	Construction of gravel access roads with relevant stormwater drainage in identified wards.	100%	Quotations/ Purchases/ Payments to suppliers/ maintenance schedules	Limited access roads to villages for communities to reach services	25%	Paving of streets (Cala town, Kokolo Koptijie	50%	appointment of consulting engineers	75%	TSM & PMU to report on the	100%	TSM & PMU to consolidate				

1	Roads Master Plan	Roads Master Plan approved and functional	100%	Approved Roads Master Plan	No plan	25%	This will form part of the Infrastructure master plan	50%	TSM has written to the Mr Dung of CHD with regard to funding of the infrastructure master plan.	75%	TSM to report back to the standing committee meeting as to the milestone done up to this quarter.	100%	A document for the which details all the components of the infrastructure master plan.	TSM & PMU	C		
		Appointing consulting engineers	100%	Tender specs/ Advert/ Bid award/ Bid Minutes/ Council approval	Lack of capacity		SCM officer to issue adverts with regard to the implementation of capital projects.		SCM officer to issue adverts with regard to the implementation of capital projects.		SCM officer to issue adverts with regard to the implementation of capital projects.		SCM officer to issue adverts with regard to the implementation of capital projects.	TSM & PMU	C		

1	Roads Projects - apply the following processes	Design & documentation approved for each project	100%	Design documents approved Project plans approved	Planning required	50%	TSM to approve all the designs for the implemented projects.	SCM officer to issue out adverts with regards to the implementation of capital projects.	100%	SCM officer to issue out adverts with regards to the implementation of capital projects.	SCM 100%	SCM officer to issue out adverts with regards to the implementation of capital projects.	TSM & PMU	C		
		Construction of roads as per Project Plans	100%	Quotations/ Purchases/ Payments to suppliers/ maintenance schedules Monthly progress schedules	Poor infrastructure	25%	50%	75%	100%	TSM & PMU	C					
KPA 2: Service Delivery (cont.)														KPA Weight	25%	

IDP No.	IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets		Q2 Act.	Q3 Act.	Q4 Act.	Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Q1 Act.	Q1								
1	Purchase of tools/ Equipment Enhance Service Delivery	Purchase Tools/Equipment (by implementing supply chain processes) to enable transporting officials to working site and the maintenance and construction functions to take place as per capital project specifications.	100%	Tender specs/ Advert/ Bid award/ Bid Minutes/ Council approval/ proof of purchase (tools/ equipment/payments)	Shortage of tools/ Equipment	100% July 2010	TSM & Mr Jojo to prepare an advert to solicit service providers for the purchase of the block paver machines for both Elliot & Catala.	100%	100%	100%	epw labour intensive principles to be applied for the duration of the financial year.	TSM	C		
10	Building plan & TP approvals	Building plan applications approved within 2 months	100%	Building Plan approvals/ Payments/ Reports to Standing Committee	Absence of Building Control Officer	100%	This is done together	100%	100%	100%	TSM & IPED	E			
		Subdivisions of informal sites : formalization of Housing	100%	Subdivisions to accommodate Housing: Service Provider to obtain SG approval	Informal sites	25%	50%	75%	100%	100%	TSM & IPED	C			
10	To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not	Audit land: Service Provider to survey & submit report to define way forward in respect of land audit of land encroachments	100%	Land Audit Report	No land audit	30%	75%	100%	100%	100%	TSM/IPED & HOUSING OFFICER	C			

2	To ensure that all Sakhisize communities have access to clean water by 2014	Establish Database on Water Management and Operations	80%	Water database on Water Management and Operations Customer Survey Questionnaire responses	No database	40%	TSM & WSP Area manager to appoint people to verify metres for water service improvements revenue enhance strategies.	75%	TSM submit list of metres to standi ng committee for approval and forward	80%	TSM submit information to finance to proceed with the implementation of these	TSM & WSP AREA MANAGER	D		
		Complaints Register and increase in response time	100%	Updated Complaints Register	Complaints Register for customer care unhappiness	25%	TSM & WSP Area manager to	50%	TSM & WSP Area manager to	75%	TSM & WSP Area	TSM	C		
		Service Level Agreement approved between CHDM and Sakhisizwe	100%	Service Level Agreement signed	No Service Level Agreement	75%	TSM, WSP & MM to sign the water services agree ment for 2012/2013	100%	TSM, WSP Area manager to submit business plan for the operations and maintenance of the water services budget to CHDM for implementation in the 2012/13	100%	TSM & WSP to implement the business plan and report to council quarterly.	TSM	C		
		All faulty water meters to be replaced	100%	Monthly Progress Reports	Ageing Infrastructure	25%		50%		75%	100%	TSM	C		
		KPA 2: Service Delivery (cont.)			KPA Weight		25%								

IDP No.	IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets		Q2	Q3	Q4	Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment	
						Q1	Act.									
2	To ensure that all Sakhisize communities have access to appropriate and adequate sanitation by 2014	Establish database on Sewerage Management	100%	Sewerage Management Database Quarterly Progress Reports on development of database	register measurement for all connected individuals	25%	TSM & WSP Area manager to work together in establishing the sanitation Data	50%	TSM & WSP Area manager to work together in establishing the sanitation Data	75%	TSM & WSP Area manager to work together in establishing the sanitation Data	100%	TSM & WSP Area manager to work together in establishing the sanitation Data			
		Complaints Register monitoring and control re-faults, sewerage blockages, VIP blockages and new sewerage connections	100%	Complaints Register Statistical Reports Monthly activity reports	No measurement	25%	TSM & WSP Area manager to appoint people to verify metres for water services to improve revenue enhance the water strategies.	50%	TSM & WSP Area manager to submit business plan for the operations and maintenance of the water services budget to CHD M for implementation in the 2012/13	75%	TSM & WSP Area manager to submit business plan and report to council quarterly.	100%	TSM & WSP Area manager to implement the business plan and report to council quarterly.			

Manage health hazards by purchasing and applying bacteriological inoculants to improve breakdown	90%	Monthly Progress Reports	Inadquate/ inefficient treatment of sewerage	80%	Plant processes controllers to be employed to improve the o&m operations for the 2012/2013 fy	90%	90%	90%	TSM	E			
KPA 3: Municipal Institutional Development Transformation											KPA Weight	20%	

IDP No.	IDP Objective (*)	indicator of performance	Annual target	measurement source	Baseline	Targets					Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment	
						Q1	Q2	Q3	Q4	Act.						
13	Improved human resource capacity of local government by 2011	80% of critical vacant posts filled within department	80%	No. of actual critical vacant posts filled vs those unfilled. Departmental motivations to fill posts.	Structure finalised	15%	35%	60%	80%		CSM	D				
		Drive to recruit trade tested Electrical Assistants and Superintendents	100%	Progress reports/Appointments	Staff shortages / scarcity of skills	25%	50%	75%	100%		TSM	D				
		Staff capacitated through planned expenditure on training/skills budget	70%	Quarterly training/skills, monitoring reports 70 % expenditure of Training Budget	Workplace Skills Plan approved and training required to be implemented	15%	30%	60%	70%		TSM	C				
13	Strengthening Good Governance and effective Administration	Council/Committee Reports for Technical Related meetings held (Council and Standing Committee for Technical Services) as per schedule, submitted timeously as per format.	100%	Reports to Council-Minutes / Attendance Registers for related Council and Standing Committee Meetings	Not taking place as schedules due to operational requirements. To be documented formally	100%	100%	100%	100%		TSM & SNR STAFF	E				
		Attending of Technical Services Standing Committee by Technical Services representative	100%	Attendance Register and minutes	Attendance occurs	100%	100%	100%	100%		TSM & SNR STAFF	E				

13	Hold monthly senior management meetings and quarterly Technical Services staff meetings	100%	Attendance Register and Minutes and agenda of meetings.	Minutes issued but resolutions not always actioned.	50%	The senior management meetings to be facilitated by Mrs Mazwayi on MM approval.	80%	The senior management meetings to be facilitated by Mrs Mazwayi on MM approval.	100%	The senior management meetings to be facilitated by Mrs Mazwayi on MM approval.	TSM	D			
13	Reporting	100%	Quarterly reports on SDBIP & Departmental reports monthly.	Legislated reporting	25%	TSM to provide monthly departmental reports which will culminate to quarterly reports.	75%	TSM to provide monthly departmental reports which will culminate to quarterly reports.	100%	TSM to provide monthly departmental reports which will culminate to quarterly reports.	TSM & SNR STAFF	D			
13	Capacity Building & Training	90%	Training Implementation Reports	Absence / Lack of required Skill	25%	TSM TO LINK WITH CORPO RATE SERVICE	50%	TSM TO LINK WITH CORPO RATE SERVICE	100%	TSM TO LINK WITH CORPO RATE SERVICE	TSM & PMU	C			
KPA 3: Municipal Institutional Development Transformation (cont.)											KPA Weight		20%		

IDP No.	IDP Objective (*)	Indicator of performance	Annual target	measurement source	Baseline	Targets								Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Q1	Q2	Q3	Q4	Act.	Act.	Act.	Act.					
5	Spatial Development	Facilitate implementation of Spatial Development Framework as per Develop Land Use Management Plan and Land Settlement Plan	90%	Monthly, Quarterly Progress Reporting	Effective Implementation of framework required	25%	50%	75%	100%					IPED	C			
11	Disaster Management - Developed of and integrated and	Develop Land Use Management Plan and Land Settlement Plan	70%	Land Use Management Plan Land Settlement Plan	Not yet in place Assistance with IPED	80% developed	100% approved	100%	100%					IPED	D			
		Develop Disaster Management Plan with CHDM and Provincial Government	70%	Approved Disaster Management Plan	Lack of an integrated approach to disaster management. Funding challenges.	20% planning	35% Planning	50% Planning	70% Complete Plan - to be approved					IPED	D			

KPA 4: Financial Management and viability										KPA Weight		15%						
IDP No.	IDP Objective (*)	indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment				
						Q1	Act.	Q2	Act.						Q3	Act.	Q4	Act.
13	Community Services Department - Local	70% attainment of a clean audit by applying the provisions of the Audit Plan.	70%	AG report/ progress reports / Strategy to address queries as per audit plan.	Qualified report	25%		50%		70%		70%		TSM	C			
13	Improvement in the Financial Viability and Management of local government	Compliance with the SCM policy by correct drafting of Tender Specifications; Bid Reports, Awards, Appointments; Payments	100%	Bid reports/ awards/ contractors appointments/ payments/ reports	Unknown	100%		100%		100%		100%		TSM	C			
13	Financial Management of local government	95% expenditure on operational votes	95%	Expenditure report; monitoring votes/monthly reports	MFMA requirements	25%		50%		75%		95%		TSM	C			
13		95% expenditure on Capital votes	95%	Expenditure report; monitoring votes/monthly reports	MFMA requirements	100%		100%		100%		100%		TSM	C			

KPA 5: Good Governance and Public Participation					KPA Weight					15%					
IDP No.	IDP Objective (*)	indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment	
					Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.			
13	Accountable and transparent programmes that lead to good	TS Department Annual Reports and Oversight report submitted timeously and within correct format	100%	Departmental Annual Report submission by 30 November 2009 & Council approval by 31 March 2010	Legislated Annual requirement	50%		100%							
13		Corrective actions on processes /PDP are reflected in Action Plans and resolved as per plan	100%	Letters / Reprints/ Progress Reports			100% Dec 2010				100% June 2011				
	Performance Management	The Performance Management Agreement of the S57 Manager to be signed	100%	Status of S57 Performance Agreement (signed/ unsigned)	Performance Agreements up to date but required to be signed annually	100% Signed PA	100%		100%						
		Implementation of Institutional PMS	90%	Performance Reporting as per Policy, Council reports, Scorecards.	Only applicable to S57 Managers	20%		40%		70%		90%			
		Performance Management Policy applied to next level of Management (middle)	90%	Middle Management scorecards Middle Management assessments Monthly and quarterly PMS reports	Only applicable to S57 Managers	20%		40%		70%		90%			

CMC 1: Financial Management					KPA Weight	4%							Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets												
					Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.					
13	Complies and manages budgets, controls cash flow, institutes risk management	100%	Monthly expenditure reports.	Expenditure reporting occurs.	25%		50%		75%		100%		TSM	C			
	Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over- or under-expenditure occurs.																
	Manages risks identified by the Auditor Generals assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan.	70%	Quarterly feedback / progress report.	Many risks identified re-controls.	20%		35%		50%		75%		TSM	C			

CMC 2: People Management and Empowerment					KPA Weight	4%							Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets												
					Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.					
13	To protect the municipality from litigation.	100%	Training Records, Attendance Records.	Training provision limited.	25%		50%		75%		100%		TSM	C			
	Ensures training provision for all line managers as per training plan re-management and application of discipline.																
13	To capacitate staff	100%	Training Records and attendance Register	Applicable to s57 managers -- limited training.	25%		50%		75%		100%		TSM	D			
	Provision of PMS Training to all relevant staff in order to facilitate roll out to lower levels.																

CMC 3: Client orientation and Customer Focus											KPA Weight		4%		Targets		Indicator		Reason for		Remedial Action		General Comment	
IDP No.	IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.	Indicator	custodia	snapshot	assessment	variance	Annual	target)	Reason for	variance	Remedial Action	General Comment
13	Improved Customer Relations	Develop Customer Care Strategy and Implementation Plan for the Department.	100%	Complaints register developed, Strategy and Implementation Plan approved, Quarterly	No strategy or plan.	25%		50%		75%		100%		TSM		D								
13	To improve Staff Customer Care Skills	Provision of Customer Care workshops to all staff.	30%	Training Records/register	No customer care training.	10%		20%		30%		30%		TSM		C								



SAKHISIZWE MUNICIPALITY
SDBIP 2012 - 2013
Municipal Manager's Office

Key:	👉	Work on hold
	👍	Proceeding well. Annual target will be met and exceeded
	👉	Meeting target
	👍	under achieving on target. More work is needed
	?	Assessment not possible to determine at this stage

Snap assessment on likelihood of achieving annual target

To strategically manage the municipality and provide support services in respect of strategic functions including the IDP, PMS, Mainstreaming, Intergovernmental Relations, Public Participation and Communication.

OPERATIONAL BUDGET

Budget name	total	Indicator custodian	Reason for v Remedial Action	General Comment
Executive and Council Internal Audit	R 13 857 296 MM R 624 980 MM			

CAPITAL BUDGET

Budget name	total	Indicator custodian	Reason for v Remedial Action	General Comment
Office Furniture and Equipment Internal Audit	R 400 000.00 MM 0 MM			

KPA 1: Local Economic Development														
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Q1	Q2	Q3	Q4					
					10%									
12,13	To combat and reduce the spread of HIV/Aids by 2014	Strategically manage the establishment of PAC and prepare ToR. Appoint Service Provider. Preparation & implementation of HIV/Aids Strategy.	50%	Completed HIV/AIDS Strategy. Quarterly Reports. Reports firm Dept of Health/CHDM.	HIV prevalence % unknown/PAC not established, literature reviews and ToR. Consultation with stakeholders	20%	30%	40%	50%	MM/Comm Services/SPU/CHDM	👍			
12,13	To promote and monitor the effective and efficient functioning of the SPU	Policy on mainstreaming of special programmes (women, youth and disabled) includes HIV/AIDS Programmes	90%	Policy on mainstreaming developed, includes HIV/AIDS programmes	No Policy	20%	40%	60%	90%	MM/SPU UNIT/IPED/LED	👍			
13,5	To alleviate poverty and promote massive food production	Strategically manage the implementation of LED Strategy and set ToR	80%	Implementation of LED strategy. Alleviation programmes - ToR	Weak LED strategy. Capacity issues.	20%	40%	60%	80%	MM/SPU UNIT/LED	👍			
5	To ensure that the LED Strategy Plan is developed by 2010	Strategically manage the Improvement in LED, and LED Sector Plans. Strategic Planning Workshop held. ToR developed & strategy for fundraising for LED. Implementation & review/monitoring of LED related projects & programmes (Greening and Charcoal projects) as per plan.	80%	Improved LED Strategy. Sector Plans, fundraising strategy, Workshop attendance/ implementation reports	Weak LED strategy	20%	40%	60%	80%	MM/SM/LED	👍			
5	To ensure that the Tourism Sector Plan is in place	Strategically manage the establishment of Tourism through development of Tourism implementation Plan, implementation report and reviews.	80%	Tourism plan and implementation report	Tourism established. Limited funding outsourced.	20%	40%	60%	80%	MM/IPED/LED	👍			
5	To create an economic vibrant environment that is conducive to promote SMME's development to halve unemployment by 2014	Strategically manage the coordination of different programmes from all spheres of government to promote EPWP	100%	Report on participation	In progress	25%	50%	75%	100%	MM/TS	👍			
5	NDGP (2016)	Strategically manage the generation of the creation of employment opportunities and potential income as per strategy.	100%	Participation Report	Limited funding	25%	50%	75%	100%	TS/MM/ IPED	👍			

KPA 2: Service Delivery IDP Objective No.	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
					15%								
					Targets								
Q1	Q2	Q3	Q4	Act.	Act.	Act.	Act.						
13	Focus on the improvement of delivery of core powers and functions of local government	100%	Monthly departmental progress reports aligned to targets set per IDP/SDBIP. SDBIP reporting quarterly to Council	Available SDBIP Monthly reporting	25%	50%	75%	100%					
4	To provide free basic services to the indigent by 2014	90%	Indigent Policy reviewed Indigent Register updated	Reviewed Indigent Policy and register / Effective Indigent Policy and access to BSD	25%	50%	75%	90%					
1	To provide sustainable functional internal access and proclaimed road network by 2011	100%	Roads Master Plan approved	Absence of Roads Master Plan	25%	50%	75%	100%					
2	That all communities have access to appropriate and adequate sanitation and Water by 2014	100%	Implementation of Waste Management Plan/ Council approved/ Quarterly report	Non implementation of Waste Management Plan	25%	50%	75%	100%					
		100%	Strategically monitors ongoing maintenance and repair work and continuous treatment in respect of Bulk Water Supply, Water treatment, Sewerage maintenance and reticulation, in order to ensure acceptable standards are met and a continuous supply of potable water is available.	Poor, ageing infrastructure, Lack of qualified operators	20%	40%							
3	To ensure that all Sakhisizwe communities have access to adequate housing by 2014	100%	Housing Sector Plans. Funding applications to DoH or top up funding. Monthly/quarterly reports, letters, funding applications. Reports from DoH and PPP reports	No Housing Sector Plan No alignment of future housing projects to community needs	70%	100%	100%	100%					

KPA 2: Service Delivery (cont)		15%		Targets		KPA Weight		15%		Targets		KPA Weight		15%		Targets		KPA Weight		15%		
IDP No.	IDP Objective	Indicator of performance	Annual target	measurement source	Baseline	Q1	Q2	Q3	Q4	Act.	Act.	Act.	Act.	Act.	Act.	Act.	Act.	Act.	Act.	Act.	Act.	
4	To ensure that all public amenities and communities have access to electricity by 2011	Strategically manage electrical reliability and sustainability in order to ensure that a quality service is provided.	100%	Quarterly reports. Maintenance and operational reports.	Ageing infrastructure Limited funding Reliant on Eskom	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
6	Ensure the establishment of sufficient social and recreational facilities for our community by 2014	Strategically manage all planned social and recreational projects as planned.	100%	Implementation Reports. Quarterly reports.	Ongoing. Financial limitations	25%	50%	75%	100%	50%	50%	75%	100%	50%	50%	75%	100%	50%	50%	75%	100%	100%
7	To provide comprehensive and integrated health services	To strategically manage the provision of an integrated PHC as per Project Plan	100%	Quarterly reporting	In progress	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	100%
8	Promote, implement and maintain safety and security in all communities at Sakhisizwe	Strategically manage the Crime Prevention Campaigns and Street Lighting initiative to support this process.	100%	Quarterly Reporting	In progress	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	100%
9	Facilitate quality education provision.	Strategically manage and support all efforts to improve education provision as per project.	100%	Quarterly Reporting	In progress	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	100%
10	To create a safe and healthy environment by ensuring that land, natural resources and atmosphere are not contaminated	Strategically manage all efforts re: land environmental management such as: Environmental Waste Management Plan, Greening projects and Business/Hawkers Forums	100%	Quarterly Reporting	Ongoing	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	100%
11	To ensure the implementation of functional and efficient structures and mechanisms to deal with disasters effectively.	Strategically manage the Disaster Management Planning Process	100%	Quarterly Reporting	In progress Ongoing	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	25%	50%	75%	100%	100%

IDP No.	KPA 3: Municipal Transformation and institutional development IDP Objective (*)	Annual target	measurement source	Baseline	KPA Weight				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
					Targets								
					Q1	Q2	Q3	Q4					
13	Good governance and effective administration, Improved human resource of local government by 2011	100%	Institutional scorecard approved by Council. PMS Framework approved Quarterly Performance Reporting	PMS only applicable to SS7 staff. No Framework approved	25%	50%	75%	100%	CSM/MM	👍			
50%		PMS reports/evaluations/ PMS Policy/ quarterly reports to SC on PMS target progress as per SDBIP (each department) PDP & 25% progress to M&E Policy	functional at SS7 level - roll out to middle managers in 2010.	15%	25%	35%	50%	MM/HODs	👍				
70%		M & E Policy to be developed and put in place.	Policy developed and implemented	None	15%	25%	50%	70%	MM	👍			
70%		HR Development: Implementation of WSP with 70% expenditure of the training/skills budget spent on training interventions.	Quarterly Reports; Training Implementation Reports.	70%	20%	40%	60%	70%	MM/CSM	👍			
90%		EE: % compliance with the Employment Equity Plan in the 2 highest levels of management	Quarterly Reports	90% compliant in 2 highest categories	25%	50%	75%	90%	MM/CSM	👍			
100%		Ensures Compliance with EE reporting in legislated format to EE Registry by October each year.	EE Report submitted timeously in legislated format.	EE Reporting underway!	25%	50%	75%	100%	CSM/MM	👍			
100%		LLF Meeting attendance and reporting occurs as per schedule (one per quarter).	Ensures LLF meetings one per quarter & LLF Quarterly reports	Functional LLF	25%	50%	75%	100%	MM/CSM	👍			

KPA 4: Financial management and viability IDP Objective No.	Indicator of performance	Annual target	measurement source	KPA Weight		20%								Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
				Targets		20%												
				Baseline	Targets	Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.					
13	% of allocated operating budget spent year to date, excluding staff costs.	100%	Quarterly report	Regular reporting	100%	100%	100%	100%	100%	100%	100%	100%	CFO/MM	👍				
	% of allocated capital budget spent year to date	100%	Quarterly report	100%	100%	100%	100%	100%	100%	100%	100%	100%	CFO/MM	👍				
	The percentage of households earning less than R1600 per month with access to free basic services	100%	Report to Council	Effective Indigent Management. Access to BSD.	100%	100%	100%	100%	100%	100%	100%	100%	CFO/MM	👍				
	Ensures that the budget is developed in a compliant and consistent manner	100%	Council approved Budget	Full compliance									CFO/MM	👉				
	Implementation of the SCM Policy	100%	Compliance report submitted to Council (quarterly).	SCM Policy in place	100%	100%	100%	100%	100%	100%	100%	100%	CFO/MM	👍				
	GRAP/GAMAP compliance & implementation of the asset management policy	100%	Compliance report submitted to Council (quarterly).	Unknown	25%	50%					75%	100%	CFO/MM	👍				
	Manages the submission of AFS.	100%	Timeous submission of AFS	Timeous submission	50%	100%							CFO/MM	👉				
	Compliance with MFMA No. 56 of 2003	100%	Compliance with statutory requirements	Progress to full compliance	25%	50%					75%	100%	CFO/MM	👉				
	Ensures that revenue is managed according to sound financial principles	100%	Strategically manages operational efficiency and fiscal control.	Debt Collection & Credit Control Policy in place and implemented.	25%	50%					75%	100%	CFO/MM	👉				
	Ensures that the M & E of Budget and Treasury is applied through formal reporting	100%	Quarterly report/ Budget reports/ SDBIP/ Reports on Expenditure	M & E through formal reporting and financial reporting	25%	50%					75%	100%	CFO/MM	👍				

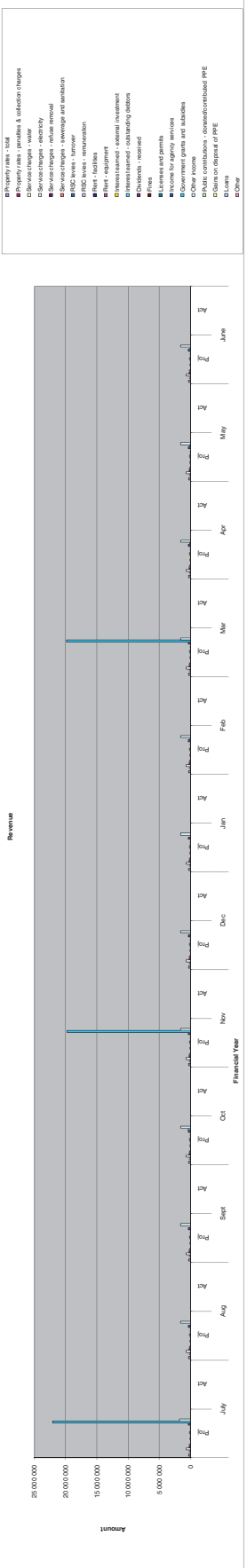
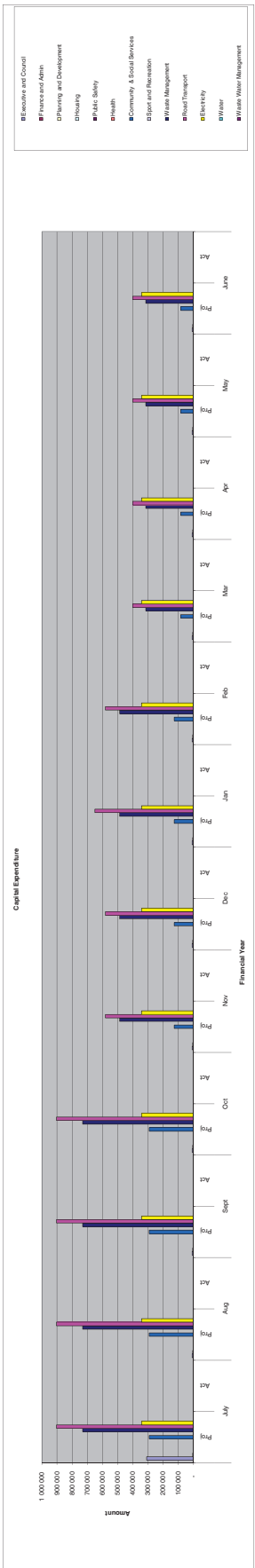
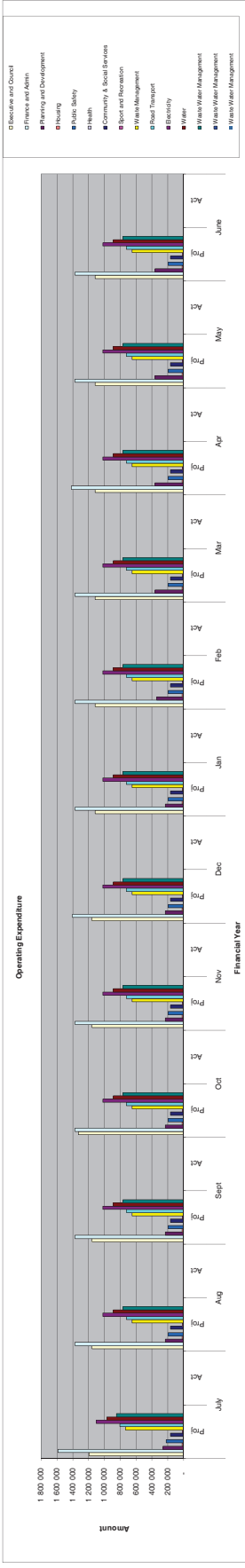
IDP No.	KPA 5: Good governance and Public Participation	Indicator of performance	Annual target	measurement source	Baseline	KPA Weight								Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment
						Targets				20%								
						Q1	Act.	Q2	Act.	Q3	Act.	Q4	Act.					
13		IDP reviewed annually and adoption of Process Plan	100%	Council approval	Approved on an annual basis	20%		40%		80%		100%		SM/IDP Officer/MM	👍			
		Ensures finalisation of Annual Report by having S57's submit inputs by 30 November	100%	Departmental submissions received timeously, Annual Report approved by Council.	Submissions not thorough. Not submitted timeously.	25%		90%		100%		100%		SM/IDP Officer/MM	👉			
		Oversight Committee established, Oversight ToR, Oversight meetings (deliberate on AG finding) Oversight reports compiled.	100%	Oversight Report / Council Approval	Oversight reporting Committee established					100%		100%		SM/IDP Officer/MM	👍			
		Delegation Framework established / updated and applied	100%	Delegation Framework implemented/workshopped	Developed/ implemented/workshopped	25%		50%		75%		100%		MM	👍			
		Community participation plan and strategy developed and allocation of budget to public participation	90%	Development of Community Participation Plan and Strategy and implementation of strategy Report on implementation Quarterly report	Developed - requires implementation	25%		30%		60%		90%		MM	👍			
		Communication Strategy approved, Implementation Strategy approved.	100%	Council approval/ Implementation of Communication Strategy, Report on implementation/ quarterly report.	Not functional/ developed	20%		50%		75%		100%		MM	👍			
		Improved ward participation 75% expenditure of funding set aside for ward committee development	75%	Ward Committee meetings	Partially operating ward committee	10%		20%		50%		75%		MM	👍			

IDP No.	IDP Objective	KPA 5: Good governance and Public participation (cont.)										Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment					
		Annual target	measurement source	Targets		Baseline	20%				Act.										
				Q1	Act.		Q2	Act.	Q3	Act.							Q4	Act.			
13	Local Government to obtain clean audit reports by 2011	Strategy/Action Plan developed to support Sakhisizwe - Audit Plan	100%	Report on implementation/ Response to audit outcomes/ audit investigations/ council approval / quarterly report	In progress	20%		50%		70%		100%						thumbs up			
		Compliance with MFMA/ Development of Risk Management profile and system and % of implementation of risk assessment	100%	Report on implementation/ Response to audit outcomes/ audit investigations/ council approval /	In progress	20%		50%		70%		100%							thumbs up		
		Audit response to Auditor General's Report	100%	AG response	AG response annually	50%		100%		100%		100%							thumbs up		
13	Strengthening Good Governance and effective administration	PMS Audit committee to be established to meet % of scheduled meetings of the performance audit committee sitting	100%	Minutes of Audit Committee / Schedule of Meetings	Audit Committee established / functional challenges.	25%		40%		70%		100%						thumbs up			
		Attendance at all Council Meetings	100%	Attendance Register of meetings attended Meeting minutes	Schedule of meetings available annually	25%		50%		75%		100%						thumbs up			

CMC 1: Financial Management										KPA Weight		4%					
IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual)	Reason for variance	Remedial Action	General Comment				
					Q1	Q2	Q3	Q4						Act.	Act.	Act.	Act.
13	Strategically manages the compilation and management of budgets, cash flow control, the institution of risk management and supply chain processes in accordance with generally accepted financial practices in order to ensure the achievement of strategic municipal objectives.	100%	Monthly expenditure reports.	Expenditure reporting occurs.	25%	50%	75%	100%	MM								
	Aligns expenditure to cash flow projections to enable effective budgeting and to ensure that no over or under-expenditure occurs.																
	Manages risks identified by the Auditor Generals assessment of the Annual Report and meets 70% of remedial issues identified in the Audit Action Plan.	70%	Quarterly feedback / progress report.	Many risks identified re-controls.	20%	35%	50%	75%	MM								

CMC 2: People Management and Empowerment										KPA Weight		4%					
IDP No.	IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment			
						Q1	Q2	Q3	Q4						Act.	Act.	Act.
13	To protect the municipality from litigation.	Ensures training provision for all staff in a line management position regarding the management and application of discipline (internally) and for HR staff re- CCMA matters.	100%	Training Records. Attendance Records.	Training provision limited.	25%	50%	75%	100%	MM							
13	To improve the application of performance management.	PMS training approved for all relevant staff in order to facilitate the roll out of Performance Management to staff at lower levels.	100%	Training Records and attendance Register	Applicable to \$57 managers – limited training.	25%	50%	75%	100%	MM							

CMC 3: Client orientation and Customer Focus										KPA Weight		4%					
IDP No.	IDP Objective	indicator of performance	Annual target	measurement source	Baseline	Targets				Indicator custodian	snapshot assessment (annual target)	Reason for variance	Remedial Action	General Comment			
						Q1	Q2	Q3	Q4						Act.	Act.	Act.
13	Public participation initiatives part of the IDP process.	Ensure the development and approval of a Public Participation Strategy and	100%	Public Participation Strategy and Implementation Plan	Inadequate Public participation	50%	100%			MM							
13	To improve HR Skills for best practice	Provision of Customer Care workshops to all staff as per project plan.	30%	Training Records/register	Minimal customer care training.	10%	20%	30%	30%	MM							



CAPITAL PLAN

Vote	Name of Capital Project	Total Amount	Proj No	Ward No	Short Delivery Description	Start Date		Completion Date		Variance Report	Senior Manager	Was project	% of projects	Was project	% of projects	Was project	% of projects			
						Proj	Act	Proj	Act											
Executive and Council	Office Furniture & Equipment	R 400 000.00			To capacitated staff with Equipment	01-Jul-11	30-Jun-12					no	90	no	100		100			
																		Project 1	yes	yes
																		Project 2	yes	yes
																		Project 3	yes	yes
																		Project 4	yes	yes
																		Project 5	yes	yes
																		Project 6	yes	yes
																		Project 7	yes	yes
																		Project 8	yes	yes
																		Project 9	yes	yes
																		Project 10	yes	yes
Project 11	yes	yes																		
Finance and Administration	Office Furniture & Equipment	R 50 000.00			To upgrade Finance Server	01-Jul-11	30-Jun-12					92	yes	92			92			
																		Project 1	yes	yes
																		Project 2	no	no
																		Project 3	yes	yes
																		Project 4	yes	yes
																		Project 5	yes	yes
																		Project 6	yes	yes
																		Project 7	yes	yes
																		Project 8	yes	yes
																		Project 9	yes	yes
																		Project 10	yes	yes
Project 11	yes	yes																		
Planning and Development												92	yes	92			92			
																		Project 1	yes	yes
																		Project 2	yes	yes
																		Project 3	yes	yes
																		Project 4	yes	yes
																		Project 5	yes	yes
																		Project 6	yes	yes
																		Project 7	yes	yes
																		Project 8	yes	yes
																		Project 9	yes	yes
																		Project 10	yes	yes
Project 11	yes	yes																		
Health												100	yes	100			100			
																		Project 1	yes	yes
																		Project 2	yes	yes
																		Project 3	yes	yes
																		Project 4	yes	yes
																		Project 5	yes	yes
																		Project 6	yes	yes
																		Project 7	yes	yes
																		Project 8	yes	yes
																		Project 9	yes	yes
																		Project 10	yes	yes
Project 11	yes	yes																		
Community & Social Services	Hawkens Stalls & Taxi Rank Elliot	R 2 000 000				01-Jul-11	30-Jun-12					100	yes	100			100			
																		Project 1	yes	yes
																		Project 2	no	no
																		Project 3	yes	yes
																		Project 4	yes	yes
																		Project 5	yes	yes
																		Project 6	yes	yes
																		Project 7	yes	yes
																		Project 8	yes	yes
																		Project 9	yes	yes
																		Project 10	yes	yes
Project 11	yes	yes																		

Vote	Name of Capital Project	Total Amount	Proj No	Ward No	Short Delivery Description	Start Date		Completion Date		Variance Report	Senior Manager	Was project	% of projects	Was project	% of projects	Was project	% of projects
						Proj	Act	Proj	Act								
Housing																	
Project 1												yes		yes			
Project 2												yes		yes			
Project 3												yes		yes			
Project 4												yes		yes			
Project 5												yes		yes			
Project 6												yes		yes			
Project 7												yes		yes			
Project 8												yes		yes			
Project 9												yes		yes			
Project 10												yes		yes			
Project 11												yes	100	yes	100		#DIV/0!
Public Safety																	
Project 1												yes		yes			
Project 2												yes		yes			
Project 3												yes		yes			
Project 4												yes		yes			
Project 5												yes		yes			
Project 6												yes		yes			
Project 7												yes		yes			
Project 8												yes		yes			
Project 9												yes		yes			
Project 10												yes		yes			
Project 11												yes	100	yes	100		0
Sport and Recreation																	
Project 1												yes		yes			
Project 2												yes		yes			
Project 3												yes		yes			
Project 4												yes		yes			
Project 5												yes		yes			
Project 6												yes		yes			
Project 7												yes		yes			
Project 8												yes		yes			
Project 9												yes		yes			
Project 10												yes		yes			
Project 11												yes	100	yes	100		#DIV/0!
Environmental Protection																	
Project 1												yes		yes			
Project 2												yes		yes			
Project 3												yes		yes			
Project 4												yes		yes			
Project 5												yes		yes			
Project 6												yes		yes			
Project 7												yes		yes			
Project 8												yes		yes			
Project 9												yes		yes			
Project 10												yes		yes			
Project 11												yes	100	yes	100		#DIV/0!
Waste Management																	
Project 1	Cala Landfill Waste Site	R 2 832 188.00			Upgrade LFS to be registered							yes		yes			
Project 2	Elliot Landfill Waste Site	R 3 293 174.00			Upgrade LFS to be registered							no		no			
Project 3												no		no			
Project 4												yes		yes			
Project 5												yes		yes			
Project 6												yes		yes			
Project 7												yes		yes			
Project 8												yes		yes			
Project 9												yes		yes			
Project 10												yes		yes			
Project 11												yes	82	yes	82		#DIV/0!

Vote	Name of Capital Project	Total Amount	Proj No	Ward No	Short Delivery Description	Start Date		Completion Date		Variance Report	Senior Manager	Was project	% of projects	Was project	% of projects	Was project	% of projects	Was project	% of projects
						Proj	Act	Proj	Act										
Waste Water Management																			
Project 1	Tools & Equipment	R 0.00			To enable staff to do maintenance	01-Jul-11		30-Jun-12				no		no					
Project 2												yes		yes					
Project 3												yes		yes					
Project 4												yes		yes					
Project 5												yes		yes					
Project 6												yes		yes					
Project 7												yes		yes					
Project 8												yes		yes					
Project 9												yes		yes					
Project 10												yes	90	yes					0
Project 11												yes		yes					
Roads																			
Project 1		R 0.00										yes		yes					
Project 2		R 0.00										yes		yes					
Project 3		R 0.00										yes		yes					
Project 4	Cala Gravel Roads & Stormwater - Phase 3	R 5 538 234.00			To improve infrastructure	01-Jul-11		30-Jun-12				no		no					
Project 5	Cala Town to Ookofo and Kopijie	R 1 000 000.00			To improve infrastructure	01-Jul-11		30-Jun-12				no		no					
Project 6	Tools & Equipment	R 70 000.00			To purchase Equipment	01-Jul-11		30-Jun-12				no		no					
Project 7	Veris Access Road	R 1 000 000.00			To improve infrastructure	01-Jul-11		30-Jun-12				yes		yes					
Project 8												yes		yes					
Project 9												yes		yes					
Project 10												yes	60	yes					0
Project 11												yes		yes					
Water																			
Project 1												yes		yes					
Project 2												yes		yes					
Project 3												yes		yes					
Project 4												yes		yes					
Project 5												yes		yes					
Project 6												yes		yes					
Project 7												yes		yes					
Project 8												yes		yes					
Project 9												yes		yes					
Project 10												yes	100	yes					
Project 11												yes		yes					#DIV/0!
Electricity																			
Project 1		R 0.00			To purchase equipment	01-Jul-11		30-Jun-12				yes		yes					
Project 2	Tools & Equipment	R 100 000.00										no		no					
Project 3		R 0.00										yes		yes					
Project 4	DME - Lower Langanci	R 4 000 000.00			To improve infrastructure	01-Jul-11		30-Jun-12				no		no					
Project 5												yes		yes					
Project 6												yes		yes					
Project 7												yes		yes					
Project 8												yes		yes					
Project 9												yes		yes					
Project 10												yes	80	yes					
Project 11												yes		yes					
Other																			
Project 1												yes		yes					
Project 2												yes		yes					
Project 3												yes		yes					
Project 4												yes		yes					
Project 5												yes		yes					
Project 6												yes		yes					
Project 7												yes		yes					
Project 8												yes		yes					
Project 9												yes		yes					
Project 10												yes	100	yes					
Project 11												yes		yes					#DIV/0!

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June	
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act
Operating																								
Employee related costs	488 321		488 321		488 321		488 321		488 321		488 321		488 321		488 321		488 321		488 321		488 321		488 321	
Remuneration of Councillors	398 362		398 362		398 362		398 362		398 362		398 362		398 362		398 362		398 362		398 362		398 362		398 362	
Bad Debts	-		-		-		-		-		-		-		-		-		-		-		-	
Collection costs	5 350		5 350		5 350		5 350		5 350		5 350		5 350		5 350		5 350		5 350		5 350		5 350	
Depreciation	3 083		3 083		3 083		3 083		3 083		3 083		3 083		3 083		3 083		3 083		3 083		3 083	
Repairs and Maintenance	-		-		-		-		-		-		-		-		-		-		-		-	
Interest paid	-		-		-		-		-		-		-		-		-		-		-		-	
Bulk Purchases	-		-		-		-		-		-		-		-		-		-		-		-	
Contracted Services	417		417		417		417		417		417		417		417		417		417		417		417	
Grants and Subsidies paid	833		833		833		833		833		833		833		833		833		833		833		833	
Contribution to and from Provisions	287 025		281 125		261 125		432 125		432 125		261 125		221 125		221 125		221 125		221 125		221 125		221 125	
General Expenses	-		-		-		-		-		-		-		-		-		-		-		-	
Loss on disposal of property, plant and equipment	-		-		-		-		-		-		-		-		-		-		-		-	
SUB-TOTAL	1 183 391	0	1 157 981	0	1 157 491	0	1 328 491	0	1 328 491	0	1 157 491	0	1 117 491	0	1 117 491	0	1 117 491	0	1 117 491	0	1 117 491	0	1 117 491	0
Capital																								
Project 1 - Office Furniture & Equipment	8 333		8 333		8 333		8 333		8 333		8 333		8 333		8 333		8 333		8 333		8 333		8 333	
Project 2 - Office Furniture & Equipment	300 000																							
Project 3																								
Project 4																								
Project 5																								
Project 6																								
Project 7																								
Project 8																								
Project 9																								
Project 10																								
Project 11																								
SUB-TOTAL	388 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-
TOTAL	1 571 725	0	1 166 325	0	1 165 825	0	1 336 825	0	1 336 825	0	1 165 825	0	1 115 825	0	1 115 825	0	1 115 825	0	1 115 825	0	1 115 825	0	1 115 825	0
Revenue																								
Property Rates	-		-		-		-		-		-		-		-		-		-		-		-	
Property Rates - Penalties imposed and collection charges	-		-		-		-		-		-		-		-		-		-		-		-	
Service Charges	-		-		-		-		-		-		-		-		-		-		-		-	
Service Charges - Penalties imposed and collection charges	-		-		-		-		-		-		-		-		-		-		-		-	
Penalties on facilities and equipment	-		-		-		-		-		-		-		-		-		-		-		-	
Penalties on Facilities and equipment	-		-		-		-		-		-		-		-		-		-		-		-	
Interest earned - Investments	-		-		-		-		-		-		-		-		-		-		-		-	
Interest earned - Outstanding Debtors	-		-		-		-		-		-		-		-		-		-		-		-	
Dividends Received	-		-		-		-		-		-		-		-		-		-		-		-	
Fines	-		-		-		-		-		-		-		-		-		-		-		-	
Licenses and permits	-		-		-		-		-		-		-		-		-		-		-		-	
Income for agency services	-		-		-		-		-		-		-		-		-		-		-		-	
Government Grants and Subsidies - Operational	700 000								700 000															
Government Grants and Subsidies - Capital	-		-		-		-		-		-		-		-		-		-		-		-	
Other Income	-		-		-		-		-		-		-		-		-		-		-		-	
Change in Fair Values	-		-		-		-		-		-		-		-		-		-		-		-	
Gain on Disposal of Assets	-		-		-		-		-		-		-		-		-		-		-		-	
TOTAL	700 000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Expenditure	July		August		September		October		November		December		January		February		March		April		May		June	
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act
Employee related costs	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-	486 278	-
Remuneration of Councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-	108 333	-
Collection costs	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-	47 917	-
Repairs and Maintenance	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-	12 917	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-	20 667	-
Contracted Services	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-	191 667	-
Grants and Subsidies paid	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-	494 902	-
Contribution to and from Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Expenses	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-	710 117	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	1 587 895	0	1 372 680	0	1 372 680	0	1 372 680	0	1 372 680	0	1 402 860	0	1 372 680	0	1 372 680	0	1 372 680	0	1 419 680	0	1 372 680	0	1 372 680	0
Capital	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-
SUB-TOTAL	1 592 062	0	1 376 847	0	1 376 847	0	1 376 847	0	1 376 847	0	1 408 917	0	1 376 847	0	1 376 847	0	1 376 847	0	1 423 847	0	1 376 847	0	1 376 847	0
Revenue	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-	4 167	-
Property Rates	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-	315 417	-
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	208	-	208	-	208	-	208	-	208	-	208	-	208	-	208	-	208	-	208	-	208	-	208	-
Income from ratepayers	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-	52 500	-
Interest earned	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-	66 667	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-	263 133	-
Government Grants and Subsidies - Capital	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-	14 584 667	-
Other Income	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-	32 083	-
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	15 314 674	-	730 008	-	730 008	-	730 008	-	730 008	-	12 967 674	-	730 008	-	730 008	-	730 008	-	730 008	-	730 008	-	730 008	-

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June			
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Operating																										
Employee related costs	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	-	91 846	
Remuneration of Councilors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Collection costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Grants and Subsidies paid	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	-	83 333	
Contribution to and from Provisions	83 542	-	83 542	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	-	56 042	
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SUB-TOTAL	268 722	0	231 222	0	231 222	0	231 222	0	231 222	0	231 222	0	231 222	0	231 222	0	338 222	0	361 222	0	361 222	0	361 222	0	361 222	
Capital																										
Project 1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Project 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SUB-TOTAL	268 722	0	231 222	0	231 222	0	231 222	0	231 222	0	231 222	0	231 222	0	231 222	0	338 222	0	361 222	0	361 222	0	361 222	0	361 222	
TOTAL																										
Revenue																										
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Property Rates - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Relief of liability on disposal of equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest earned	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fines	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Income for agency services	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	
Government Grants and Subsidies - Operational	333 333	-	333 333	-	333 333	-	333 333	-	333 333	-	333 333	-	333 333	-	333 333	-	107 000	-	440 333	-	107 000	-	107 000	-	107 000	
Government Grants and Subsidies - Capital	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	-	6 492 467	
Other Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL	6 894 500	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	68 700	-	175 700	-	7 001 500	-	175 700	-	175 700	-	175 700	

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June		
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Operating																									
Employee related costs	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011	-	17 011
Remuneration of Councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Collection costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588	-	1 588
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599
Capital																									
SUB-TOTAL	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599
TOTAL	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599	0	18 599
Revenue																									
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Rates - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667	-	6 667

Back to Index Expenditure	July		August		September		October		November		December		January		February		March		April		May		June		
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Operating																									
Employee related costs	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934	-	148 934
Remuneration of Councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Collection costs	900	-	900	-	900	-	900	-	900	-	900	-	900	-	900	-	900	-	900	-	900	-	900	-	900
Depreciation	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500	-	5 500
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	583	-	583	-	583	-	583	-	583	-	583	-	583	-	583	-	583	-	583	-	583	-	583	-	583
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Expenses	65 236	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736	-	37 736
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	221 154	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653
Capital																									
Project 1 Traffic Signs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 2 Traffic Terrain	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	221 154	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653	0	193 653
Revenue																									
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000	-	5 000
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750	-	232 750
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750	-	237 750

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June		
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Operating																									
Employee related costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Remuneration of Councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Collection costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenue																									
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Rates - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June			
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Operating																										
Employee related costs	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	-	139 351	
Remuneration of Councillors	-	10	-	10	-	10	-	10	-	10	-	10	-	10	-	10	-	10	-	10	-	10	-	10	-	10
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Collection costs	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	-	11 933	
Depreciation	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	-	3 333	
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	-	12 250	
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	0	166 878	
Capital	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	0	291 667	
SUB-TOTAL	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	0	458 544	
TOTAL	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	-	291 667	
Revenue																										
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Rates - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	29	-	29	-	29	-	29	-	29	-	29	-	29	-	29	-	29	-	29	-	29	-	29	-	29	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	-	6 339	
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	-	6 368	

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June		
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Operating																									
Employee related costs	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869	-	14 869
Remuneration of Councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Collection costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	244	-	244	-	244	-	244	-	244	-	244	-	244	-	244	-	244	-	244	-	244	-	244	-	244
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613
Capital																									
SUB-TOTAL	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613
TOTAL	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613	0	17 613
Revenue																									
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Rates - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	29	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	42	-	1 063	-	1 063	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	42	-	1 092	-	1 092	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42

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Expenditure	July		August		September		October		November		December		January		February		March		April		May		June			
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Operating																										
Employee related costs	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-	313 301	-
Remuneration of Councillors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-	170 000	-
Collection costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-	21 667	-
Repairs and Maintenance	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-	10 500	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	218 026	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-	135 526	-
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	733 494	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0	650 994	0
Capital																										
Project 1 - Cala Landfill Waste Site	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-	318 621	-
Project 2 - Elliot Landfill Waste Site	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-	411 647	-
Project 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-	730 268	-
TOTAL	1 463 761	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0	1 381 261	0
Revenue																										
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges - Penalties imposed and collection charges	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-	204 167	-
Income from investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-	95 833	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-	42	-
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-	300 042	-

	July		August		September		October		November		December		January		February		March		April		May		June			
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Expenditure																										
Operating																										
Employee related costs	139 280		139 280		139 280		139 280		139 280		139 280		139 280		139 280		139 280		139 280		139 280		139 280		139 280	
Remuneration of Councillors																										
Bad Debts																										
Collection costs	216 667		216 667		216 667		216 667		216 667		216 667		216 667		216 667		216 667		216 667		216 667		216 667		216 667	
Repairs and Maintenance	133 333		133 333		133 333		133 333		133 333		133 333		133 333		133 333		133 333		133 333		133 333		133 333		133 333	
Interest paid	97 370		97 370		97 370		97 370		97 370		97 370		97 370		97 370		97 370		97 370		97 370		97 370		97 370	
Bulk Purchases																										
Contracted Services	4 167		4 167		4 167		4 167		4 167		4 167		4 167		4 167		4 167		4 167		4 167		4 167		4 167	
Grants and Subsidies paid																										
Contribution to and from Provisions	215 671		133 171		133 171		133 171		133 171		133 171		133 171		133 171		133 171		133 171		133 171		133 171		133 171	
General Expenses																										
Loss on disposal of property, plant and equipment																										
SUB-TOTAL	806 488	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	0	723 988	
Capital																										
Project 1	0		0		0		0		0		0		0		0		0		0		0		0		0	
Project 2																										
Project 3																										
Project 4 - Cala Gravel Roads & Stormwater - Phase 3																										
Project 5 - Cala Town to Okololo and Kopitjhe	741 663		741 663		741 663		741 663		741 663		741 663		741 663		741 663		741 663		741 663		741 663		741 663		741 663	
Project 6 - Tools & Equipment	75 000		75 000		75 000		75 000		75 000		75 000		75 000		75 000		75 000		75 000		75 000		75 000		75 000	
Project 7 - Veris Access Road																										
Project 8	87 500		87 500		87 500		87 500		87 500		87 500		87 500		87 500		87 500		87 500		87 500		87 500		87 500	
Project 9																										
Project 10																										
Project 11																										
SUB-TOTAL	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	0	904 163	
TOTAL	1 710 651	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	0	1 628 151	
Revenue																										
Property Rates - Penalties imposed and collection charges																										
Service Charges																										
Rent of facilities and equipment																										
Interest earned - Investments	83 833		83 833		83 833		83 833		83 833		83 833		83 833		83 833		83 833		83 833		83 833		83 833		83 833	
Interest earned - Outstanding Debtors																										
Fines																										
Dividends Received																										
Licenses and permits																										
Income for agency services																										
Government Grants and Subsidies - Operational																										
Government Grants and Subsidies - Capital																										
Other Income																										
Change in Fair Values																										
Gain on Disposal of Assets																										
TOTAL	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	-	83 833	

Expenditure	July		August		September		October		November		December		January		February		March		April		May		June	
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act
Operating	64 885	-	7 167	-	64 885	-	7 167	-	64 885	-	7 167	-	64 885	-	7 167	-	64 885	-	7 167	-	64 885	-	7 167	-
Employee related costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Remuneration of Councilors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debts	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-	7 167	-
Collection costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bad Debt	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-
Appreciation costs	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-
Repairs and Maintenance	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-
Interest paid	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-	66 250	-
Bulk Purchases	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-	741 667	-
Contracted Services	500	-	500	-	500	-	500	-	500	-	500	-	500	-	500	-	500	-	500	-	500	-	500	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Expenses	160 597	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-	78 097	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	1 101 888	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0	1 019 398	0
Capital	-	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-
Project 1 Tools & Equipment	-	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-	8 333	-
Project 2 Tools & Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 4 DME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 9	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project 11	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	1 448 585	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0	1 361 065	0
Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Property Rates - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-	665 000	-
Rental of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - External Investments	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-	10 000	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-	3 875	-
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-	678 875	-

Expenditure	July		August		September		October		November		December		January		February		March		April		May		June		
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Operating																									
Employee related costs	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241	-	173 241
Remuneration of Councillors	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833	-	70 833
Bad Debts	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667	-	41 667
Collection costs	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000	-	130 000
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	250	-	250	-	250	-	250	-	250	-	250	-	250	-	250	-	250	-	250	-	250	-	250	-	250
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	582 347	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847	-	469 847
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL Capital	968 338	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838
SUB-TOTAL Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	968 338	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838	0	885 838
Revenue																									
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges - Penalties imposed and collection charges	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333	-	183 333
Service Charges - Penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent of facilities and equipment	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500
Interest earned - Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	782 505	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005	-	700 005
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	968 338	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838	-	885 838

Back to Index

Expenditure	July		August		September		October		November		December		January		February		March		April		May		June		
	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	Proj	Act	
Operating																									
Employee related costs	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649	-	145 649
Remuneration of Councillors	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333	-	58 333
Bad Debts	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500	-	12 500
Collection costs	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833	-	135 833
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Subsidies paid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contribution to and from Provisions	486 556	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056	-	414 056
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SUB-TOTAL	848 871	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371
Capital																									
SUB-TOTAL																									
TOTAL	848 871	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371	0	766 371
Revenue																									
Property Rates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service Charges	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500	-	162 500
Rent of facilities and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest earned - Investments	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500	-	2 500
Interest earned - Outstanding Debtors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Income for agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Operational	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Government Grants and Subsidies - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	683 871	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371	-	601 371
Change in Fair Values	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	848 871	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371	-	766 371

SERVICE DELIVERY TARGETS

Vote	Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter ending 30		Quarter ending 31		Quarter ending 30		Senior Manager	
					Pro	Act	Pro	Act	Pro	Act		
Executive and Council	Accountability to ensure that Council and Committees Meetings scheduled and operational	Council and Committee Meetings	All meetings take place			25	25	25	25		MM	
	Ongoing good governance and public participation strategies	Good governance	Public participation			25	25	25	25		MM	
	Annual Report / Oversight & Mid Year Report to be submitted as legal requirement	Annual Report	Annual Report / Oversight & Mid Year Report to be submitted.			25	25	25	25		MM	
	Audit qualification / Adherence to Audit Plan and address audit queries	Audit Plan / Address Audit Queries	Adherence to Audit Plan and Action Plan to address Audit Queries			25	25	25	25		MM	
	Ongoing capacitating and development of staff	Capacity of staff	To developed and capacitate staff			25	25	25	25		MM	
	Strategic Management and implementation of performance management system.	Strategic Management	Performance Management System / Improvement performance standard			25	25	25	25		MM	
	Performance Management for middle management	Performance Management for middle management	Performance Management System / Improvement performance standard			50	50	25	25		MM	
	Strategic Management of Employment Equity	Legal compliance	To manage employment equity and adopt structure			25	25	25	25		MM	
	Organigram	Review organigram	Efficient organisational structure			25	25	25	25		MM	
	Strategically manage the update of NR Systems processes and procedures.	Updated Policies / Personal filing system / Clock in systems implemented.	Greater operational efficiency			25	25	25	25		MM	
	Contracts	Manage Contracts	All contracts to be managed strategically			25	25	25	25		MM	
	Communication	Communication Management	Good internal and external communication			25	25	25	25		MM	
	Audit Plan	Audit Plan	Ensure that Municipality do have a audit plan			100	100				MM	
	Labour Forum	Labour Forum Meetings	Labour Forum Meeting to be held quarterly			25	25	25	25		MM	
	Finance and Administration	Budget	Draft to be approved by Council before 31 March and final before 31 May	To compile budget within time frames as per MFMA					50	50		CFO
		Budget	Link budget to specific strategies and projects versus operating expenses	Link Budget			25	25	25	25		CFO
		Financial Management	Dept budget is managed in accordance with national, provincial and statutory reporting requirements	Manage Department			25	25	25	25		CFO
		Financial Reports	Section 71 reports	Submit section 71 reports monthly			25	25	25	25		CFO
			Section 72 reports	Submit section 72 reports half yearly			50	50	50	50		CFO
			Bank Reconciliation	Submit bank reconciliation monthly			25	25	25	25		CFO
		Statutory Reports for Provincial and National Government	Submit reports timorously			25	25	25	25		CFO	
Assets		Effective maintenance of assets	Maintain assets			25	25	25	25		CFO	
		Value assets	Value all assets at replacement value			100	100	25	75		CFO	
		Insurance of Assets	Ensure all assets are insured					25	75		CFO	
	Grap Compliance	Ensure that Assets Register is Grap compliant					25	100		CFO		
	Annual stock take	Annual stock count must be done								CFO		
Annual Financial Statements	Annual Financial Statements must be submitted to Auditor General by 31 August	Produce Grap compliant financial statements			100	100				CFO		
Free Basic Services	Municipality to developed free basic services policy	Implement policy					50	50		CFO		
Creditors	Creditors must be paid within 31 days after date of invoice	Pay creditors timorously			25	25	25	25		CFO		

Vote	Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter ending 30		Quarter ending 31		Quarter ending 30		Senior Manager
					Proj	Act	Proj	Act	Proj	Act	
	Payroll	Pay salaries on a monthly basis	Pay salaries monthly			25	25	25	25	25	CFO
	Revenue	Manage revenue monthly	Increase debtors payment rate			25	25	25	25	25	CFO
	Supply Chain Management	Comply to the supply chain management policy and the MFMA	Comply to policy			20	20	20	20	40	CFO
	Investments	Manage investments on a monthly basis	Ensure all surplus money is invested. Balance investment register on a monthly basis. Allocate interest and bank charges monthly			25	25	25	25	25	CFO
	Loans	Manage loans on a monthly basis	Balance loan register monthly. Allocate interest and redemption on loans on a monthly basis			25	25	25	25	25	CFO
	Fleet Management System	Manage cost of fuel and maintenance in the financial records	Allocate cost of fuel and maintenance on vehicles to correct votes on a monthly basis			25	25	25	25	25	CFO
	Valuation Roll	Valuation Roll	Implement new valuation roll			100					CFO
	Consumer Database	Database	Maintain & put in place a accurate and reliable consumer database			50	25	25	25		CFO
	Daily Banking	Banking	Ensure accurate and daily banking			25	25	25	25	25	CFO
	Financial Policies & Bylaws	Policies & Bylaws	Create, implement and review financial policies and bylaws on a yearly basis							100	CFO
	IT Systems Maintenance	Maintenance IT	Maintain and upgrading computer hard and software. Developed and implement IT Policies. Train staff in utilizing.			25	25	25	25	25	CFO
	Electronic Communication	Electronic Communication	Ensure functional e-mail and access to users.			25	25	25	25	25	CFO
	Website	Website	Developed, maintain and update Municipal website regally and ensure website support.			25	25	25	25	25	CFO
	Standing Committee Meetings	Standing Committee Meetings	Meeting to take place on time			25	25	25	25	25	CORP
	Council Meetings	Council Meetings	Council meetings be held timorously			25	25	25	25	25	CORP
	Annual Report SCM Performance	Annual Report SCM Performance	SCM Report to be submitted to MM. Standing Committee and Council			25	25	25	25	25	CORP
	Fleet control policy	Fleet control policy	Developed fleet control policy and approve by Council			100					CORP
	Telephone usage management	Telephone usage management	Monitor usage and report on monthly basis to Management and council			25	25	25	25	25	CORP
	Policies and bylaws	Policies and bylaws	Policies and bylaws to be developed and reviewed yearly			25	25	25	25	25	CORP
	Personal files	Personal files	Personal files to be updated to conform with NMR standards			25	25	25	25	25	CORP
	HR Reports	HR Reports	Reports on Leave, overtime/standby to be submitted to Management on a monthly basis			25	25	25	25	25	CORP
	Contracts, agreements, plans	Contracts, agreements, plans	Review rental agreements and contracts. Ensure proper file plan			25	25	25	25	25	CORP
	Discipline / Labour Relations	Discipline / Labour Relations	Legal compliance, sound labour relations, remedial action taken, fair implementation of disciplinary process, disciplinary policy/code implemented			25	25	25	25	25	CORP
	HR Systems Implementation	HR Systems Implementation	Implementation of HR System Report monthly			25	25	25	25	25	CORP
	Skills Development	Skills Development	Developed skills development plan. Identify lack of skill. Building capacity			25	25	25	25	25	CORP
	Training Committee	Training Committee	Training Committee Meetings (1 per quarter). Submit reports to Management and Council			25	25	25	25	25	CORP
	Skills monitoring reports	Skills Monitoring reports	Submit reports (1 per quarter)			25	25	25	25	25	CORP
	Equity Reports	Equity Reports	Submit equity report annually							100	CORP
	Organigram	Organigram	Developed organigram and review on yearly basis			25	25	25	25	25	CORP

Vote	Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter ending 30		Quarter ending 31		Quarter ending 30		Quarter ending 31		Variance Report	Senior Manager
					Proj	Act	Proj	Act	Proj	Act	Proj	Act		
	Leave Management	Leave Management	Maintenance and Management of leave registers, attendance registers. Monitoring organizational attendance and report thereon.			25	25	25	25	25	25		CORP	
	Report on Admin and HR	Report on Admin and HR	Report on Leave, salary reviews, overtime, standby, payroll amendments, staff movement, disciplinary actions on a monthly basis.			25	25	25	25	25	25		CORP	
	HR Operating manuals	HR Operating manuals	Developed HR manuals, recruitment and selections.			25	25	25	25	25	25		CORP	
	Maintenance contracts	Maintenance contracts	Verify existing contracts. Compliance with BC & A and Conditions of Service. Appointment letters.			25	25	25	25	25	25		CORP	
	Employment induction	Employment Induction	Sound procurement and employee induction. New appointee formalised with the Municipality			25	25	25	25	25	25		CORP	
Planning and Development														
														IPED

Vote	Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter ending 30		Quarter ending 31		Quarter ending 30		Variance Report	Senior Manager
					Proj	Act	Proj	Act	Proj	Act		
Housing	Housing Sector Plan	Housing Sector Plan	Complete Housing Sector Plan			25	25	25	25			IPED
	Land Shortage consolidations	Policy on sub divisions and consolidations	Investigate possibility of additional residential sites			25	25	25	25			IPED
	Subdivisions Consolidations	Applications: Rezoning, Subdivisions, Consolidations	Developed policy and approve by Council			25	25	25	25			IPED
	Applications: Building plans	Applications: Building plans	Deal with all applications			25	25	25	25			IPED
												TECH
Public Safety	Compliance with OHS Act (Traffic Administration & Test Centre)	Compliance with OHS Act (Traffic Administration & Test Centre)	Ensure al aspects in terms of the OHS Act and Policy are complied with. Safety inspections. Accident report. Attendance at scheduled OHS Safety Meetings.			25	25	25	25			IPED
	Control E-natis and test section	E-natis and test section	Administrative and financial/statistical reporting on Traffic Section & e-natis compliance with traffic filling system. Intervention and turnaround strategy at traffic section to improve compliance and control staff performance monitored and action taken			25	25	25	25			IPED
	CTO reviews, Traffic manuals and personal files.	CTO reviews, Traffic manuals and personal files.	Review and updates/purchases through SCM. Traffic Manuals and performs quality checks/updates personnel files in testing station reports on updates and implementation on files as per legal compliance.			25	25	25	25			IPED
	Control management and performance of Learners driving licenses, Driving licenses and roadworthy testing with inadequate capacity	IPED Manager Traffic Officer Learners licenses, Traffic Officers Drivers license/roadworthy examiners Operational Budget Traffic Section Test Station	Ensures that CTO is Fulfilling the demand i.r.o. Learners licenses, Driving licenses and Roadworthy Certificates Evaluation of application of learners and drivers license Testing and roadworthy of vehicles Compliance with completion of required applications and other performs eye test Ensure full compliance with requirements of Road Traffic Act. Prior issue of learner licenses, Drivers licenses and Roadworthy Certificates Statistics. Records & results Submission to Dept of Transport and IPED Manager			25	25	25	25			IPED
Health	Management of PHC	Management of PHC	Manage PHC. Attend and manage HIV/AIDS Meetings.			25	25	25	25			IPED
	SLA with Province	SAL with Province	Get proper service level agreement in place between Sakhisizwe and Province for PHC.			25	25	25	25			IPED
Community & Social Services	Expenditure Reports	Expenditure Reports	Submit quarterly reports to province.			25	25	25	25			IPED
	Policy on control of hawkers	Policy on control of hawkers	Develop policy on control of hawkers			25	25	25	25			IPED
	Business Licences	Business Licences	Submit business license report on a monthly basis.			25	25	25	25			IPED
	Library reports	Library Reports	Submit library reports on a monthly basis.			25	25	25	25			IPED
	Library Community meetings	Library Community Meetings	Schedule meetings an ensure they book place.			25	25	25	25			IPED
	Library SLA	Library SLA	Get SLA in place.			25	25	25	25			IPED
	Database on members and library use	Database on members and library use	Update database of borrowers. Ensure accurate list of library usage statistics.			25	25	25	25			IPED
	Sidewalks	Cleaning of sidewalks	Cleaning sidewalks on a regular basis.			25	25	25	25			IPED

Vote	Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter ending 30		Quarter ending 31		Quarter ending 30		Variance Report	Senior Manager	
					Proj	Act	Proj	Act	Proj	Act			
	Policy & Procedures for utilisation of Pre-Schools and Community Halls	Policy & Procedures for utilisation of Pre-Schools and Community Halls	Get policy for utilisation of Pre-Schools and Community Halls in place.			25	25	25	25			IPED	
	Maintenance of Halls and facilities	Maintenance	Ensure that regular maintenance be done.			25	25	25	25			IPED	
	Record keeping cemeteries	Record keeping	Improve record keeping and maintenance on cemeteries			25	25	25	25			IPED	
	Pound Management	Management	Improve pounds management plan			25	25	25	25			IPED	
	Charcoal Project	Facilitation	Implement Project			25	25	25	25			IPED	
	Sakhisizwe Green Programme	Facilitation	Implement Project			25	25	25	25			IPED	
Sport and Recreation			Update lease agreements for sport fields and update reports on collection of rental			25	25	25	25			IPED	
		Lease agreements for Sport fields	Lease agreements for sport fields			25	25	25	25			IPED	
Waste Management													
	Feasibility study	Feasibility study	Do feasibility study on solid waste site.			25	25	25	25			TECH	
	Refuse collection	Refuse collection completed as scheduled	Ensure that refuse are collected as scheduled			25	25	25	25			TECH	
	Maintenance of refuse equipment	Maintenance	Refuse plant and equipment / serviced as per service schedule			25	25	25	25			TECH	
	Reports	Reports	Monthly reports to Management and standing committee			25	25	25	25			TECH	
	Waste Management Plan	Waste Management Plan	Produce Pro-Active Waste Management Plan.			25	25	25	25			TECH	
	Land File Sites	Land File Sites	Produce plan in terms of GRAF Compliance			25	25	25	25			TECH	
	Waste Management By-Laws	By-Laws	Develop and implement by-laws. Improve Management legislative compliance.			25	25	25	25			TECH	
Roads	Master Plan	Put Master Plan in place	Improved access				100					TECH	
	Infrastructure	Infrastructure	Improve access / Less damage to vehicles / Service delivery			25	25	25	25			TECH	
	Deteriorated Road surface	Repair surfaces / potholes	Improve road surface / Road safety			25	25	25	25			TECH	
	Access Roads	Accessibility	Improve accessibility / Road safety / Less wear and tear on vehicles of motorists			25	25	25	25			TECH	
	Reports	Monthly reports	Efficient records			25	25	25	25			TECH	
	Storm water Master Plan	Master Plan	Develop Master Plan			25	25	25	25			TECH	
	Storm water crossing in rural areas	New storm water crossings	Construct new storm water crossings			25	25	25	25			TECH	
Electricity			Establish Data Base Records of Statistics and Base information of electricity sold losses / faults recorded / New connections / Meters serviced & replaced			25	25	25	25			TECH	
	Electrical Data Base	Data Base	Reduce theft / Reduce losses by 20% / Install bulk meters to determine losses			25	25	25	25			TECH	
	Electricity losses	Losses				25	25	25	25			TECH	
	Shortage of staff	Recruitment	Recruit trade tested Electrical Assistant & Superintendent service delivery / Increase capacity			25	25	25	25			TECH	
	Service of Transformers	Transformers to be serviced	To service transformers regularly / Supply sufficient tools			25	25	25	25			TECH	
	Free Basic Service	Free Basic Service	Roll out Free Basic Services			25	25	25	25			TECH	
	Street Lights	Street Lights	Maintain Street Lighting			25	25	25	25			TECH	
	Safety (OHS)	Safety (OHS)	Legal Requirement. Promotion of safe working environment			25	25	25	25			TECH	

Vote	Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter ending 30		Quarter ending 31		Quarter ending 30		Quarter ending 31		Variance Report	Senior Manager
					Proj	Act	Proj	Act	Proj	Act	Proj	Act		
Water	Electricity Complains	Complains	Improve Service Delivery / Customer satisfaction			25	25	25	25	25	25		TECH	
			Establish database on water management / operations / Sending survey questionnaire with customer accounts										TECH	
	Data Base on Water Management	Data Base	Improved attendance to water complains			25	25	25	25	25	25		TECH	
	Water Complains	Water Complains	Submission of Report to Management & Standing Committee			25	25	25	25	25	25		TECH	
	Reporting	Reporting	Ensure that proper service level agreement is in place between CHDM and Sakhisizwe			25	25	25	25	25	25		TECH	
	SLA	SLA	All water meters must be functional / Faulty water meter to be replaced			100							TECH	
	Water Meters	Water Meters				25	25	25	25	25	25		TECH	
Waste Water Management														
	Data Base on Sewerage Management	Data Base	Improve service delivery on customer satisfaction / Quarterly reports on development of data base			25	25	25	25	25	25		TECH	
	Complains	Complains	Monitoring Plumbers targets with regard to: Faults, sewerage blockage, VIP blockage, new sewerage connections			25	25	25	25	25	25		TECH	
	Reporting	Reporting	Ensure reporting is done as required			25	25	25	25	25	25		TECH	
	Solids in ponds & health hazard	Health hazard	Purchase Bacteriological Inoculants / Improved Health Breakdown of solids			25	25	25	25	25	25		TECH	